



Date: February 15, 2012
To: Faculty, Librarians, and Artists-in-Residence
From: Rob Rosenthal, Provost and Vice President for Academic Affairs
Subject: **Grants in Support of Scholarship**

I am pleased to announce the funding for Grants in Support of Scholarship for 2012-13, and to introduce a new category of funding, for distinctive projects. The categories of funding are:

- General
- Project
- Distinctive Project
- Student-Faculty Research Internships
- Meetings
- Teaching and Pedagogy (Rosenbaum/Andersen)
- New Initiatives

Please note that separate applications are required for each category. Funding for retired faculty and retired professional librarians is managed separately. Competitive awards are selected by the Academic Deans, and notifications are announced in the eportfolio. If you have logistical questions about Grants in Support of Scholarship, please contact Joy Vodak (ext. 2705), jvodak@wesleyan.edu.

Apply through Electronic Portfolio

To expedite requests and create a systematic archive of awards, all applications must be submitted through your Electronic Portfolio (under Tools & Links—>Faculty Research-GISOS or under Faculty Tools—>Faculty Research-GISOS). Complete instructions for application, as well as for chair endorsement, can be found on the GISOS home page in your portfolio. A summary of eligibility and deadlines for each category can be found at the end of this document.

Clarification about Expending Awards

Please note that, with the exception of project and distinctive project grants, all awards are intended to be expended within the fiscal year for which they are awarded. While never permitted for General and Meetings, carry-forward requests for project and distinctive project grants will be considered to extend use of funds **for one year beyond the original award period**. Further extensions will be considered only under extraordinary circumstances. Faculty and librarians should keep this in mind and plan accordingly when submitting requests.

General**Maximum Award = \$500**

General support for scholarship is available to all eligible faculty and librarians, up to \$500. These funds may be used for a specific research project, dues, subscriptions, attendance at a meeting (whether participating or not), etc. The application should be brief, yet provide a specific description of the purpose of the request. Funds will not be carried forward to the next academic year. This request does not require Chair approval.

Applications due:	April 2, 2012
Funds Available:	July 1, 2012

Project**Maximum Award = \$2,500**

Project grants are awarded on a competitive basis for projects that support scholarship or teaching. Preference will be given to ongoing projects that are near completion or pilot projects that lay the groundwork for proposals to attract outside funding. Professional librarians and faculty members, including those on leave or sabbatical, are eligible to apply. An application should include:

- Description of work to be accomplished;
- Explanation of the work involved in the project and information on how much has already been accomplished and what remains to be done;
- Justification of the work's scholarly, artistic, or pedagogical originality, expected results, and evidence of prior acceptance, if applicable;
- Indication of whether this project has been previously funded by the project grant program, including amount(s) funded;
- Specification of Wesleyan and non-Wesleyan financial support received or solicited for this project;
- Detailed budget, including justification of each;
- Endorsement by your department chair in portfolio, including a one-paragraph statement assessing the merits of the project and the appropriateness of the budget.

If you are requesting support for a scholarly collaboration with faculty at other institutions, please submit relevant information about your collaborators (CVs, etc.).

Project grants do not fund:

- computing equipment or other capital equipment (exceptions are considered only where the project cannot be conducted without a specialized instrument, e.g., an oral history project requiring a voice recorder);
- the costs of indexing;
- travel costs for the purpose of delivering a paper at a conference (applications must be made to the meetings category).

Project grant applications must be submitted via Electronic Portfolio. All project grants are available to be reviewed by department chairs but their approval is no longer required. Reimbursement of project expenses that significantly diverge from the original budget must be approved by the Academic Deans.

Applications due:	April 2, 2012 deadline for faculty submission in E-Portfolio
Funds Available:	July 1, 2012

Distinctive Project

Maximum Award = \$10,000

This year, in addition to project grants, the Academic Deans will award, on a competitive basis, up to three *distinctive* project grants, up to \$10,000 each. Distinctive project grants are intended to support major research initiatives with potentially high impact whose high costs would prohibit the research without the grant. The application process is the same as for regular project grants. Faculty may apply for a distinctive project grant and a regular project grant simultaneously, for the same or a different project (only one award is likely to be granted). The application should include all of the information for a project grant, as well as a clear and compelling case for the project's distinctiveness, high cost, and potentially high impact—on the field of scholarship, through publishing, through collaboration, and/or as a pilot project leading to major grant funding.

An application should include:

- Description of work to be accomplished, emphasizing the potential impact of the work, the distinctiveness of the project, and a justification showing how the project would be impossible if not funded;
- Explanation of the work involved in the project and information on how much has already been accomplished and what remains to be done;
- Justification of the work's scholarly, artistic, or pedagogical originality, expected results, and evidence of prior acceptance, if applicable;
- Indication of whether this project has been previously funded by the project grant program, including amount(s) funded;
- Specification of Wesleyan and non-Wesleyan financial support received or solicited for this project; and
- Detailed budget, including justification of each expense.

If you are requesting support for a scholarly collaboration with faculty at other institutions, please submit relevant information about your collaborators (CVs, etc.).

Distinctive project grants do not fund:

- computing equipment or other capital equipment (exceptions are considered only where the project cannot be conducted without a specialized instrument, e.g., an oral history project requiring a voice recorder);
- the costs of indexing;
- travel costs for the purpose of delivering a paper at a conference (applications must be made to the meetings category).

Distinctive project grant applications must be submitted via Electronic Portfolio. All distinctive project grants are available to be reviewed by department chairs but their approval is not required.

Reimbursement of distinctive project expenses that significantly diverge from the original budget must be approved by the Academic Deans.

Applications due:	April 2, 2012 deadline for faculty submission in E-Portfolio
Funds Available:	July 1, 2012

Student-Faculty Research Internships

**(maximum summer award: \$3,500)
(maximum academic year award: \$2,500)**

Student-faculty research internships are awarded to faculty members for research projects in which students will participate in conducting research. In these internships, students will support the faculty member's research project by collecting data, developing analyses, etc., under faculty supervision; the work should serve as an apprenticeship into the research and methods of the faculty member's project and discipline. Faculty may apply for this grant at the same time as they apply for a project or distinctive project grant; those who already have project grants may also apply for this grant, for the same or a different project.

To qualify as a research internship, the work should not be clerical: the student should be engaged directly in conducting research, analyzing data, etc., rather than only doing tasks such as making photocopies and filing. Preference will be given to undergraduates for whom this would be the first Wesleyan-sponsored internship. You and your student will each be asked to complete a brief evaluation of the internship experience at its conclusion.

Faculty (tenured, tenure-track, adjunct, and multi-year visitors), artists in residence, and professional librarians are eligible to apply.

Work schedule: The internship must be, at minimum, 100 total work hours, with students working a maximum of ten hours per week during the academic term or 35 hours per week in the summer. The internship should be scheduled to begin either in the summer or during the academic year.

Awards: These grants will cover only student hours; please use your project grant or other research funding to cover other research expenses. Summer awards may be used as early as June 1, 2012, and all awards must be fully spent by June 30, 2013.

Payment: Students will be paid on an hourly basis for actual hours worked. Compensation will be \$10 per hour.

To apply, submit into your faculty eportfolio:

- Description of the research project;
- Explanation of the work involved in the project and information on how much has already been accomplished and what remains to be done;
- Justification of the work's scholarly, artistic, or pedagogical originality, expected results, and evidence of prior acceptance, if applicable;
- Indication of whether this project has been previously funded by the grants in support of scholarship program, including amount(s) funded;
- Specification of Wesleyan and non-Wesleyan financial support received or solicited for this project;
- The total number of hours of work needed by the student intern;
- Whether the internship will begin in the summer or the academic year;
- The name of the student intern, if already selected, and whether this student has already participated in a Wesleyan-sponsored internship or research project;
- An internship description, outlining:
 - the nature of the project and the specific tasks to be done;
 - the learning potential for the student;
 - the schedule for giving feedback to the student on the work done;
 - the method of evaluating the student's work.

Applications due:	April 2, 2012
Funds Available:	July 1, 2012 (funds can be available June 1, 2012 if requested in the grant application)
Deadline to spend funds:	June 30, 2013

Meetings

Maximum Award = \$1,000/\$1400

This grant is designed to assist in professional development and visibility. Faculty members and professional librarians who present papers, serve as respondents, or organize sessions at an academic conference are eligible for reimbursement to help defray costs of registration fees, travel, meals, and lodging. Faculty members who are on sabbatical and/or leave are also eligible. Reimbursement may be received for no more than two conferences in one academic year. The maximum award is \$1,400 for one meeting and \$1000 for a second meeting. Participants may request combining the two annual meeting allocations into one award of up to \$2,400 if the meeting is held outside the contiguous United States.

Funds are allocated on a rolling basis. Applications for Meetings funds should be submitted via Electronic Portfolio as soon as the invitation to participate is received.

The application should include the following information:

- Name of the academic organization sponsoring the conference;
- Dates and location of the conference;
- Manner in which the applicant is participating at the conference;
- Detailed budget of anticipated expenses.

Teaching and Pedagogy (Rosenbaum/Andersen)

Average Award = \$1,000

The Rosenbaum/Andersen Teaching Endowment was established by K. Tucker Andersen, '63, in honor of Professor of Mathematics Emeritus Robert A. Rosenbaum. This fund is intended to enhance teaching at Wesleyan by supporting projects designed to improve the quality of learning for students, primarily during their first two years. These funds are awarded on a competitive basis and can be used in a number of ways. Possible uses could include workshops for faculty in a particular discipline, integrating new pedagogies into courses, mastering new technologies in order to use them in teaching, designing innovative modes and formats for presenting course materials, acquiring teaching materials, or increasing one's knowledge of another field or discipline in order to develop new courses.

Applications for teaching and pedagogical grants should include the following:

- Description of the project;
- Design of the new or revised course (if appropriate);
- Explanation of the need for innovation;
- Schedule for completion of the project;
- Detailed budget, with justification for each item.

Appropriate expenses may include the cost of instructional materials and travel/tuition for special training. Applications should be submitted via Electronic Portfolio. Pedagogical grant recipients must submit a written report at the end of the academic year.

Applications due:	April 2, 2012 deadline for faculty submission in E-Portfolio April 16, 2012 deadline for chair endorsement in E-Portfolio
Funds Available:	July 1, 2012

New Initiatives

This category is designed for projects that are larger in scope than those covered under General, Project and Pedagogical funding. Such projects typically (though not necessarily) include curricular innovations that have potential impact across a major sector of the curriculum. Applicants are urged to think in the largest terms and to propose collaborative projects involving multiple departments and programs. Proposals that support curricular renewal efforts are particularly encouraged. For example, projects might include the development of “focused inquiry” courses, interdisciplinary efforts to support curricular coherence in students’ academic programs, or innovative uses of technology to support academic and institutional goals.

Applications should be submitted via Electronic Portfolio and should include:

- Description of the project;
- Explanation of the need for innovation, the goals of the project, and its expected impact;
- Detailed time line for completion of the project;
- Any plans for supporting the project beyond the term of the grant;
- Plan for assessing the success of the project;
- Detailed budget, including justification for each item.

Recipients of grants should systematically assess the success of their project and submit a written report at the conclusion of the grant period.

Prospective applicants are encouraged to consult with their Academic Dean about a proposal to develop its scope and budget.

Applications will be received and reviewed on a rolling basis.

**Summary of Eligibility
2012-13**

Eligibility for grants differs according to status, as indicated below.

Grants in Support of Scholarship

Status	General	Project	Distinctive Project	Student-Faculty Research Internships	Meetings	Teaching & Pedagogy	New Initiatives
Tenured, tenure-track, adjunct, librarians	eligible	eligible	eligible	eligible	\$1,400 first, \$1000 second	eligible	eligible
Artists-in-residence	eligible	eligible	eligible	eligible	not eligible	eligible	not eligible
Full-time, multi-year visitor (contract for three or more years)	eligible	eligible	not eligible	eligible	\$1,400 first, \$1000 second	eligible	not eligible
Full-time (one or two) year visitor	not eligible	not eligible	not eligible	not eligible	not eligible	not eligible	not eligible
Part-time visitor (not hired on per course basis)	not eligible	not eligible	not eligible	not eligible	not eligible	not eligible	not eligible
Per-course visitor	not eligible	not eligible	not eligible	not eligible	not eligible	not eligible	not eligible

Application Deadlines

Grants in Support of Scholarship Grants for Pedagogical and Curricular Innovation 2012-13

All applications must be submitted through Electronic Portfolio

Contact: All Categories: Joy Vodak (ext. 2705), Academic Affairs

General:
April 2, 2012 Submission due in E-Portfolio

Project:
April 2, 2012 Submission due in E-Portfolio

Student-Faculty Research Internships:
April 2, 2012 Submission due in E-Portfolio

Meetings:
Ongoing As soon as invitation to participate is received; applications received after February 15, 2013 have reduced chances for funding.

Teaching & Pedagogy (Rosenbaum/Andersen):
April 2, 2012 Submission due in E-Portfolio
April 23, 2012 Chair endorsement due in E-Portfolio

New Initiatives:
April 2, 2012 Submission due in E-Portfolio
April 23, 2012 Chair endorsement due in E-Portfolio