



Wesleyan Continuing Student Financial Aid Checklist 2009-2010

❖ Receipt Deadline

May 15, 2009

Application materials received at Wesleyan after May 15, 2009 are subject to a \$1,000 penalty and a \$2,000 penalty if after July 15, 2009. The loss of scholarship will be replaced with available loan funding. Through your Electronic Portfolio you may access SIMON, our web-based service, for information on the status of your financial aid application and forms needed to complete your application. Guest access may also be granted to those persons who may help you complete the application process.

Minimum Required Documentation*	Action	Date Sent	or N/A
2009/10 Free Application for Federal Student Aid (FAFSA) Renewal or new forms available at www.fafsa.ed.gov Check SAR (Student Aid Report) to see if you have been selected to complete the Verification Worksheet, this form is available on SIMON.	<ul style="list-style-type: none"> <input type="checkbox"/> Submitted to FAFSA Processor Wesleyan's FAFSA code is 001424. <p><i>File by April 24th to allow processing time.</i></p>		
College Scholarship Service (CSS) 2009/10 PROFILE available at www.collegeboard.com/	<ul style="list-style-type: none"> <input type="checkbox"/> Submitted to CSS on-line Wesleyan's Profile code is 3959. <p><i>File by April 24th to allow processing time.</i></p>		
Parents' and Student's 2008 signed federal tax return with all schedules and W2 forms or tax return filing extension.* Please note that eligibility for aid can not be determined until tax documents are received. If parents operate a business or farm, a copy of the most recent partnership or corporate tax return. <i>In February, the College Board's IDOC Service will send a pre-printed IDOC Cover Sheet and detailed instructions for submitting your tax documents. Read the instructions carefully in order to avoid delays and late penalties. The College Board will collect, scan and forward your documents to Wesleyan via a secured website.</i>	<ul style="list-style-type: none"> <input type="checkbox"/> For Continuing Students applying for aid for their <u>first time</u> at Wesleyan, please send taxes directly to us. <input type="checkbox"/> Tax return(s) & W2's sent to IDOC with IDOC Coversheet. <input type="checkbox"/> Tax return filing extension(s) sent to Wesleyan. To obtain a duplicate IDOC Cover Sheet please visit https://idoc.collegeboard.com/idoc/index.jsp. <p><i>File by April 24th to allow processing time.</i></p>		
Online Financial Aid Application for Returning Students	<ul style="list-style-type: none"> <input type="checkbox"/> Submitted online through your E-portfolio SIMON 		
New this year: Updated Permission to Share Form: All parents who submit financial information will be able to discuss their students application status and financial aid award with our office. If you wish to allow someone <i>other</i> than your parent to contact us on your behalf, you must first fill out and return the Permission to Share Form, available at http://www.wesleyan.edu/finaid/forms/0910Permission.pdf .	<ul style="list-style-type: none"> <input type="checkbox"/> Submitted online through your E-portfolio SIMON 		
Students applying for federal Stafford loan only			
Complete FAFSA at www.fafsa.edu.gov , submit signed 2008 federal tax returns with all schedules and W2's and contact the Financial Aid office so we could turn on your Online Financial Aid Application for Returning Students in your E-Portfolio.	<ul style="list-style-type: none"> <input type="checkbox"/> FAFSA submitted to FAFSA Processor. Wesleyan's FAFSA code is 001424. <input type="checkbox"/> Tax documents submitted to IDOC. <input type="checkbox"/> Contact the Financial Aid office so we could turn on your Online Financial Aid Application <input type="checkbox"/> Submitted Online Financial Aid Application for Returning Students through your E-portfolio 		

Wesleyan University offers aid based on financial need only; no merit, athletic, or special scholarships are offered.

*Wesleyan University reserves the right to request additional information.

Office of Financial Aid: (860) 685-2800
Office of Financial Aid Fax: (860) 685-2801
Office of Financial Aid URL: www.wesleyan.edu/finaid
Office of Financial Aid E-mail: finaid@wesleyan.edu

For your security please do not send email attachments, our office will not accept any emailed attachments. Also note that faxes are not secure and that we encourage you to mail info (Fed Ex, etc. isn't necessary).

Financial Aid Timeline

January

- FAFSA – when FAFSA has been submitted, make sure you receive a SAR (student aid report) within 3 weeks. The Federal Processor will let you know that your SAR is available to view through a secure link on the Internet, sent to the email address that you have provided.
- PROFILE – when PROFILE has been submitted, an on-line acknowledgement should be received from CSS after you have submitted it.

February

- Renewal email reminder in mid/late February – due date is May 15th. Any documents received after May 15th will have a \$1,000 late penalty assessed and a \$2,000 penalty if after July 15, 2009
- If you haven't already done so, the Online Wesleyan Financial Aid Application should be submitted electronically through SIMON in your e-portfolio.
- IDOC Cover Sheets are mailed by IDOC to the student at their home address usually during the 3rd week of February. Federal tax returns, W2's, and the IDOC Cover Sheet must be submitted to IDOC. Be sure that tax returns are signed and all schedules and forms are included.
- Begin checking SIMON via your E-Portfolio for the status of documents that the Financial Aid Office has/has not received.

March

- Work on submitting documents to the appropriate places as indicated on the opposite side of this form.
- If you haven't received your IDOC Cover Sheet by now, please e-mail finaid@wesleyan.edu
- Check SIMON for the status of documents that the Financial Aid Office has/has not received.

April

- Documents should be submitted by April 24th (especially the FAFSA, PROFILE and IDOC Cover Sheet and Tax Returns) to ensure that the Processors get this data to us no later than May 15th.
- Check SIMON for documents that we have/have not received. It's your responsibility to ensure that the Financial Aid Office has received all documents pertaining to your application.

May 16th

- You're LATE! The \$1,000 penalty will be assessed for any incomplete applications as of May 16th.

June

- Bills are **e-mailed** at the end of the month. If your financial aid does not appear on your statement, you have not completed your application. Check SIMON for an update on documents that we have/have not received.

July

- Complete alternative loan applications, if applicable. For more information on financing options visit <http://www.wesleyan.edu/finaid/finance.html>
- You're extremely LATE! The \$2,000 penalty will be assessed for any incomplete applications as of July 16th.

August

- Wesleyan reserves the right not to award any institutional funds if an application is completed after August 1, 2009. Payment to the Student Account Office is due by August 15th.