# **Purchasing and Procurement News**



We would like to let you know that the Purchasing Office is continuously working to support the Wesleyan community with negotiations and contracts as always. If anyone needs support in negotiating new contracts or renewals, please reach out to Olga Bookas at <u>obookas@wesleyan.edu</u>.

# **OneSource Closing Orders**

Thank you for your responses to our request to open and partial closed orders. Please continue to receive your orders as soon as possible to complete the order.

# **New CTW OneSource Training Sessions**

Here are the dates for the upcoming OneSource training sessions:

- February 16, 2022
- March 16, 2022

#### Please register here:

https://webapps.wesleyan.edu/employee/378849/success\_wes/detail/PURCHA SING

If you have any questions, please contact Olga Bookas (<u>obookas@wesleyan.edu</u>).

### Dupli

We would like to continue and utilize Dupli for being our preferred supplier for office and printing services. For questions or further information, please contact Brent Dufour at <u>bdufour@duplionline.com</u> or 203-913-2276. We should only receive electronic invoices (cXML) thru OneSource.

### Enterprise

Wesleyan has collaborated with E&I consortium and Enterprise car rentals with lower pricing including insurance. Please see <u>attached document</u> for more information. Our Account Executive is Mike Ewart and his email: <u>Michael.D.Ewart@ehi.com</u>

### **B&H Photo in OneSource**

We have a great start introducing B&H Photo to OneSource with success for your photographic and other electronic purchases. Ariel Sobin is our Rep and you may contact him at <u>ariels@bhphoto.com</u>

### **Medline Industries**

We would like to welcome Joseph Russe as our new Account Rep for Medline Industries, Inc., our preferred supplier for education and research materials. You may contact JR at jrusse@medline.com

# **Fisher Scientific**

Maria Adinolfi is our Account Rep for Fisher Scientific. They are our preferred supplier for biotechnology and laboratory supplies. You may contact Maria at <u>maria.adinolfi@thermofisher.com</u>



The Finance Office has authority for the Purchasing & Procurement functions for Wesleyan University. We are responsible for managing the procurement tools and processes on a University-wide basis, including negotiations, contracts and legal agreements associated with the acquisition of goods and services that support Wesleyan's educational, research and community support initiatives.

We encourage you to use the services provided to ensure that you are receiving the best products, services and prices.

**Olga Bookas** Director of Purchasing

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