

How to Search to see if a Vendor is Debarred or Suspended

- Go to www.sam.gov
- Click the “Search Records” button
- You do not need to enter a username or password

SAMSM
SYSTEM FOR AWARD MANAGEMENT

USER NAME: PASSWORD: **LOG IN**

[Forgot Username?](#) [Forgot Password?](#) [Create an Account](#)

HOME SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

CREATE USER ACCOUNT
Your CCR username will not work in SAM. You will need a new SAM User Account to register or update your entity records. You will also need to create a SAM User Account if you are a government official and need to create Exclusions or search for FOUO information.
[Create User Account](#)

REGISTER/UPDATE ENTITY
You can register your Entity (business, individual, or government agency) to do business with the Federal Government. If you are interested in registering or updating your Entity, you must first create a user account.
[Register/Update Entity](#)
Submitted a SAM registration? [Check Status](#)

SEARCH RECORDS
All entity records from CCR/FedReg and ORCA and exclusion records from EPLS, active or expired, were moved to SAM. You can search these records and new ones created in SAM. If you are a government user logged in with your SAM user account, you will automatically have access to FOUO information.
[Search Records](#)

WHAT IS SAM? [Need Help?](#)
The **System for Award Management (SAM)** is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from this page. User guides and webinars are available under the Help tab.

NEWS AND ANNOUNCEMENTS
Please note that SAM user account passwords need to be updated periodically to meet security standards. Instructions to reset your password can be found in the [SAM User Guide](#).

USER GUIDES/HELPFUL HINTS
Additional information, such as a full User Guide, Quick Start Guides, Helpful Hints, and Webinars are available on the HELP tab.
Service Desk
URL: <http://www.FSD.gov>
[Learn](#) how to check your SAM entity registration status.

FORMER CCR REGISTRANTS
If you had an active record in CCR, you have an active record in SAM. You do not need to do anything in SAM at this time, unless a change in your business circumstances requires updates to your Entity record(s) in order for you to be paid or to receive an award or you need to renew your Entity(s) prior to its expiration. SAM will send notifications to the registered user via email 60, 30, and 15 days prior to expiration of the Entity. To update or renew your Entity records(s) in SAM you will need to create a SAM User Account and link it to your migrated Entity records. You do not need a user account to search for registered entities in SAM by typing the DUNS number or business name into the search box.

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- Enter the search information such as company name, individual name, DUNS number or CAGE Code.
- Click on the “Search” button.
- Any information that matches your search criteria will be returned
- Not all vendors are registered in SAM. If a vendor doesn’t come up during a search, the vendor doesn’t have an exclusion.

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HOME SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

Search Records

Looking for entity registration records or entity exclusion records in SAM?
 * Use **Quick Search** if you know an entity’s Business Name, DUNS number or CAGE code.
 * Use **Advanced Search** to structure your search using multiple categories and criteria.

Are you a Federal government employee?
 * Create a SAM user account with your government e-mail address and log into SAM before searching to see FOUO information and registrants who chose to opt out of the public search.

Conducting small business-focused market research?
 * In addition to what is contained in SAM, small businesses may supplement information about themselves in the SBA’s [Dynamic Small Business Search](#).

QUICK SEARCH: Use one of the search bars below.

(Example of search term includes the entity’s name, etc.)

DUNS Number Search:

CAGE Code Search:

[SEARCH](#) [Need Help?](#)

ADVANCED SEARCH: Use specific criteria in multiple categories to structure your search.

[ADVANCED SEARCH - ENTITY](#)

[ADVANCED SEARCH - EXCLUSION](#)

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- If multiple results are returned with the same name, you will need to verify the address to determine if you are viewing the correct vendor. You can view the address by clicking on the “+” next to the “Status”
- If the indicator box is “green” and states “Entity” this vendor is not suspended or debarred. Wesleyan University can purchase goods/services from this vendor.
- When you are ready to search for the next vendor, click on the “Clear Search” button.

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HOME SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

Search Results

Your search results represent the broadest set of records that match your criteria. You may get entity registration records that are still in progress or have been submitted, but not yet activated. Check the record status of each result and use the Search Filters to narrow your results. Of note, some entities have chosen to opt out of public display. Even if they are registered in SAM, you will not see their entity registration records in a public search. You can only see them if you are logged in as a Federal Government user. If you want to perform a new search, be sure to use the Clear Search button to remove your results. If you have a SAM user account and are logged in, you can use the Save Search button to run your current search again at a later time. [Important message regarding exclusion searches.](#)

Current Search Terms: sigma-aldrich inc*

[Clear Search](#)

TOTAL RECORDS: 1 Save PDF Export Results Print
 Result page 1 of 1 Sort by Modified Date Order by Descending

FILTER RESULTS Your search for ""sigma-aldrich"inc*" returned the following results...

By Record Status

Active
 Inactive

By Functional Area

Entity Management
 Performance Information
[Apply Filters](#)

Note: Filters are case sensitive

Entity	SIGMA-ALDRICH, INC.	Status: Active
DUNS: 832563121	CAGE Code: 54968	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 09/13/2014	Delinquent Federal Debt? No	

Result page 1 of 1 Save PDF Export Results Print

Glossary

- Search Results
- Entity
- Exclusion
- Search Filters
- By Record Status
- By Functional Area - Entity Management
- By Functional Area - Performance Information

- If the indicator box is “purple” and states “Exclusion” this vendor is suspended or debarred. Wesleyan University cannot purchase goods/services from this vendor.

The screenshot shows the SAM website interface. At the top, there is a header with the SAM logo (System for Award Management) and a login section with fields for 'USER NAME' and 'PASSWORD', a 'LOG IN' button, and links for 'Forgot Username?' and 'Forgot Password?'. A 'Create an Account' link is also present.

Below the header is a navigation bar with links: HOME, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, and HELP.

The main content area is titled 'Search Results'. It contains a paragraph explaining that search results represent the broadest set of records that match criteria and that users should check record status and use search filters to narrow results. It also provides instructions on how to perform a new search and a link for an 'Important message regarding exclusion searches'.

Below the text, there is a search summary box: 'Current Search Terms: daniel* hoffman*'. A 'Clear Search' button is located to the left.

The search results are displayed in a table. The first result is for 'Daniel Hoffman', with a purple indicator box labeled 'Exclusion' next to the name. The status is 'Active'. A red circle highlights the 'Exclusion' label, and a red arrow points to it from the right. The details for this record are:

- DUNS: (blank)
- Classification: **Individual**
- Activation Date: 03/21/2014
- Address: --
- City: **Dorchester**
- State/Province: **WISCONSIN**
- ZIP Code: **54425**
- Country: **UNITED STATES**
- Excluding Agency: **Risk Management Agency**

On the right side of the results, there is a 'Glossary' section with links for 'Search Results', 'Entity', 'Exclusion', 'Search Filters', 'By Record Status', 'By Functional Area - Entity Management', and 'By Functional Area - Performance Information'.

At the bottom of the results area, there are buttons for 'Save PDF', 'Export Results', and 'Print'. The footer shows 'Result page 1 of 1'.