



Preferred Supplier List



Wesleyan University's Procurement Office has established a number of long-term partnership with competitive suppliers and negotiated university-wide discount pricing agreements. To ensure that the University maximizes the every dollar amount of spend, faculty/staff and departments are highly encouraged to use our preferred suppliers whenever possible.

In addition, as the University is committed to developing mutually beneficial relationships with small, minority-owned, local businesses, we have built partnership with local and minority or women-owned businesses, which are included below. To support our university-wide efforts to promote supplier diversity, we encourage faculty/staff and departments to offer opportunities to such suppliers.

These relationships have been managed through regular meetings with suppliers, measurement of performance quality, and the follow up of any complaints.

Type of Commodity/Service	Supplier Name	Contact	Note
Airport Parking	Z- Parking ProPark America	Heidi Moran heidi.moran@propark.com (860) 653-7667 Link to Pricing and Service Information	Local
	Executive Valet Parking	Castalia Mennone castalia@executivevalet.com (800) 218-1297 Ext. 707 Link to Reservation Page Link to Pricing and Service Information	Local
Camera	Adorama	Eliav Levy eliavl@adorama.com (888) 582-2500 Link to Website	MHEC (Massachusetts Higher Education Consortium) Contract Supplier
	B&H Photo, Video, Pro Audio	Ely Lenik elyl@bhphoto.com (212) 239-7500 Ext. 4698	MHEC and E & I Contract Supplier
		Yehoshua (Josh) Auman yauman@bhphoto.com (212) 239-7500 Ext. 2974 Link to Website	
	GovConnect Inc.	Paul Centopani paul.centopani@connection.com (800) 800-0019 Ext. 75064 Link to Website	MHEC Contract Supplier
Car Rental	Enterprise	Ali Jamiel (New Rep for business or personal car rentals) Alexandra.F.Jamiel@ehi.com 860-627-8080 Ext. 208	MHEC Contract Supplier
		Sal Sapia (Branch manager) Salvator.P.Sapia@ehi.com (860) 346-8454 Ext. 4	
		Dakota Sobiech (Assistant manager) Dakotah.L.Sobiech@ehi.com (860) 346-8454 X 4. Link to rental and reservation procedures Link to Pricing and Contract Information	
Cleaning Supplies & Equipment	EBP	Ramona Beirne rbeirne@EBPsupply.com (800) 972-9622 Ext 2848 Link to Website	Women's Business Enterprise (WBE) Local
Copiers	Ricoh	Al Maximino alan.maximino@ricoh-usa.com (860) 368-6319	Local
		Susan Wheeler (Internal technician contact for emergency toners) Susan.Wheeler@ricoh-usa.com (860) 234-0992	
		Please do not overnight toners as you will pay \$41 for shipping. Link to Copier/Printer Inquiry Guidelines	
Facilities	Grainger	Al Tennett alan.tennet@grainger.com (203) 464-7573	E & I Contract Supplier Local
Furniture	W.B. Mason	Julie Bunce julie.bunce@wbmason.com (888) 926-2766 Ext. 8103 Link to Website	Local

Type of Commodity/Service	Supplier Name	Contact	Note
Hotel	Inn at Middletown	Beth Pruchnic beth.pruchnic@innatmiddletown.com (860) 854-6310 Reservations: (860) 854-6300 Link to instruction on making reservation request Link to Website	Local
	Radisson	Becky Plaskett's bplaskett@innercirclehotels.com (860) 807-2454 Link to Website	Local
	Sheraton Hartford South Hotel	Gina Molde gina.molde@sheratonhartfordsouth.com (860) 257-6085 Link to Website	Local
	Courtyard by Marriott	Linda Fish lfish@waterfordhotelgroup.com (860) 894-5009 Link to Website	Local
Linens Laundry	Spin Cycle	Darian Coleman dariancoleman@att.net (860) 573-0233	MBE (Minority Business Enterprise) Local
Office Supplies	W.B. Mason	Julie Bunce (for placing orders) julie.bunce@wbmason.com (888) 926-2766 Ext. 8103 Link to Website Jerry Ranando (inside customer services) jerry.ranando@wbmason.com (888) 926-2766 Ext. 1657 Link to instructions on creating/changing an account	Local
Paper Shredding	ProShred	David Symonds david.symonds@proshred.com (203) 303-8500 Link to Pricing and Service Information	Local
PC & Laptops	Cardinal Tech	Samantha Burr (Manager) sburr@wesleyan.edu 860-685-3190 Link to website Apple products available	Wesleyan Operated
	Whalley Computer	Kim Woods krw@wca.com (413) 569-4247 Link to Website	MHEC Contract Supplier
	SHI	Barbara West barbara_west@shi.com (508) 954-4449 Link to Website	MHEC Contract Supplier Local
	GovConnect Inc.	Paul Centopani paul.centopani@connection.com (800) 800-0019 Ext. 75064 Link to Website	MHEC Contract Supplier
Printing	Cardinal Print and Copy	Jen Platt (Manager of Print Services) To submit a printing request send an email or call. Be sure to include any pertinent details as well as the delivery deadline. printing@wesleyan.edu (860) 685-2132 Link to website for available services	Wesleyan Operated
	Dupli Envelope & Graphics	Shannon Adams (Customer Service Representative for Wesleyan) sadams@duplionline.com (315) 234-7227 Ext.6761	Local
		Brent Dufour bdufour@duplionline.com (203) 913-2276 Link to instructions on creating/changing an account and placing order	

Type of Commodity/Service	Supplier Name	Contact	Note
Promotional Items	W.B. Mason	Julie Bunce julie.bunce@wbmason.com (888) 926-2766 Ext. 8103 Link to Website	Local
	Barker Specialty	Roger Luchnick roger@barkerspecialty.com (203) 272-2222 Ext. 228 Link to Website	Local
	Cardinal Tech	Samantha Burr (Manager) sburr@wesleyan.edu 860-685-3190 Link to website	Wesleyan Operated
	Victor Advertising	Laura Fazzino lfazzino@victoradvertising.com (860) 632-9400 Link to Website	Local
	<p>When you request a quote, please inform the supplier about the following information (if applicable):</p> <ul style="list-style-type: none"> • Quantity • Color • Size/Dimension • Part Number/ Product Number • Sample image • Logo (send an attachment with .eps extension) or imprint information • Delivery date and address • Request for shipping cost estimation <p>To receive the best pricing, we recommend contacting at least 2 - 3 suppliers. Please do not share any price information of other suppliers nor your budget.</p>		
Textbooks & Wesleyan Gears	R.J Julia Bookstore	Link to Website	Wesleyan Operated
Transportation	Wesleyan Transportation	Joe Martocci jmartocci@wesleyan.edu (860) 685-3788	Wesleyan Operated
	Gateway Limousine	Mark DiChiara markd@gatewaylimos.com (203) 753-5466 Link to Website	Local
	Liberty Limousine Service	Rick Saks rick@libertylimousine.com (203) 235-3257 Link to Website	Local
	Executive 2000 Taxi	Contact below number for reservation (860) 888-8888 Link to Website	Local
	Premier Limousine	Robert Fleet robertF@premierlimo.com (860) 828-9111 Ext. 209 Link to Website	Local
Travel	Sanditz Travel	Susan Schiavone sschiavone@sanditz.com (860) 346-5511 Ext.1117 Link to Quick Reference Guide Link to detailed User Guide	
Wireless	AT & T	Tom DiCosimo Jr td1625@att.com (203) 843-5969	
	Sprint	Joshua Parker Joshua.Parker@sprint.com 781-494-1225	
	Verizon Wireless	Erick Riker erick.riker@verizonwireless.com (203) 450-1783	