Wesleyan University’s Procurement Office has established a number of long-term partnerships with competitive suppliers and negotiated university-wide discount pricing agreements. To ensure that the University maximizes the every dollar amount of spend, faculty/staff and departments are highly encouraged to use our preferred suppliers whenever possible.

In addition, as the University is committed to developing mutually beneficial relationships with small, minority-owned, local businesses, we have built partnerships with local and minority or women-owned businesses, which are included below. To support our university-wide efforts to promote supplier diversity, we encourage faculty/staff and departments to offer opportunities to such suppliers.

These relationships have been managed through regular meetings with suppliers, measurement of performance quality, and the follow up of any complaints.

<table>
<thead>
<tr>
<th>Type of Commodity/Service</th>
<th>Supplier Name</th>
<th>Contact</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Valet Parking</td>
<td>Castalia Mennone</td>
<td>[Contact Information]</td>
<td>Local</td>
</tr>
<tr>
<td>Z- Parking ProPark America</td>
<td>Jonathan Bostic</td>
<td>[Contact Information]</td>
<td>Local</td>
</tr>
<tr>
<td>Adorama</td>
<td>Eliav Levy</td>
<td>[Contact Information]</td>
<td>MHEC (Massachusetts Higher Education Consortium) Contract Supplier</td>
</tr>
<tr>
<td>Camera</td>
<td>B&amp;H Photo, Video, Pro Audio</td>
<td>[Contact Information]</td>
<td>MHEC and E &amp; I Contract Supplier</td>
</tr>
<tr>
<td>GovConnect Inc.</td>
<td>Paul Centopani</td>
<td>[Contact Information]</td>
<td>MHEC Contract Supplier</td>
</tr>
<tr>
<td>Enterprise</td>
<td>Dan Wilson (New Rep for business or personal car rentals)</td>
<td>[Contact Information]</td>
<td>MHEC Contract Supplier</td>
</tr>
<tr>
<td>Sal Sapia (Branch manager)</td>
<td>[Contact Information]</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dakota Sobiech (Assistant manager)</td>
<td>[Contact Information]</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EBP</td>
<td>Ramona Beirne</td>
<td>[Contact Information]</td>
<td>Women’s Business Enterprise (WBE) Local</td>
</tr>
<tr>
<td>Copiers</td>
<td>Al Maximino</td>
<td>[Contact Information]</td>
<td>Local</td>
</tr>
<tr>
<td>Ricoh</td>
<td>Susan Wheeler (Internal technician contact for emergency toners)</td>
<td>[Contact Information]</td>
<td></td>
</tr>
<tr>
<td>Cleaning Supplies &amp; Equipment</td>
<td>EBP</td>
<td>[Contact Information]</td>
<td></td>
</tr>
<tr>
<td>Facilities</td>
<td>Al Tennett</td>
<td>[Contact Information]</td>
<td>E &amp; I Contract Supplier Local</td>
</tr>
<tr>
<td>Furniture</td>
<td>W.B. Mason</td>
<td>[Contact Information]</td>
<td>Local</td>
</tr>
</tbody>
</table>

Please do not overnight toners as you will pay $41 for shipping.
<table>
<thead>
<tr>
<th>Type of Commodity/Service</th>
<th>Supplier Name</th>
<th>Contact</th>
<th>Note</th>
</tr>
</thead>
</table>
| Hotel                    | Inn at Middletown | Beth Pruchnic  
*beth.pruchnic@innatmiddletown.com*  
(860) 854-6310  
Reservations: (860) 854-6300  
[Link to instruction on making reservation](#) | Local |
|                          | Radisson      | Becky Plaskett’s  
*bplaskett@innercirclehotels.com*  
(860) 807-2454 | Local |
|                          | Sheraton Hartford South Hotel | Gina Molde  
*gina.molde@sheratonhartfordsouth.com*  
(860) 257-6085 | Local |
|                          | Courtyard by Marriott | Pamela Moan  
*pmoan@waterfordhotelgroup.com*  
(860) 635-1001 Ext. 409 | Local |
| Linens Laundry           | Spin Cycle    | Darian Coleman  
*dariancoleman@att.net*  
(860) 573-0233 | MBE (Minority Business Enterprise) Local |
| Office Supplies          | W.B. Mason    | Julie Bunce  
*(for placing orders)*  
*julie.bunce@wbmason.com*  
(888) 926-7666 Ext. 8103  
[Link to Website](#) | Local |
|                          |               | Jerry Ranando  
*(inside customer services)*  
*jerry.ranando@wbmason.com*  
(888) 926-7666 Ext. 1657 | Local |
| Paper Shredding          | ProShred      | David Symonds  
*david.symonds@proshred.com*  
(203) 303-8500  
[Link to Pricing and Service Information](#) | Local |
| PC & Laptops              | Whaley Computer | Kim Woods  
*kww@wca.com*  
(413) 569-4247  
[Link to Website](#) | MHEC Contract Supplier |
|                          | SHI           | Barbara West  
*barbara.west@shi.com*  
(508) 954-4449  
[Link to Website](#) | MHEC Contract Supplier Local |
|                          | GovConnect Inc. | Paul Centopani  
*paul.centopani@connection.com*  
(800) 800-0019 Ext. 75064  
[Link to Website](#) | MHEC Contract Supplier |
| Printing                 | Dupli         | Shannon Adams  
*(Customer Service Representative for Wesleyan)*  
*sadams@duplionline.com*  
(315) 234-7277 Ext.6761 | Local |
|                          |               | Brent Dufour  
*bdufour@duplionline.com*  
(203) 913-2276 | Local |
|                          | PIP           | Jim Peruta  
*jperuta@pip.com*  
(860) 344-9001 | Local |
| Promotional Items        | W.B. Mason    | Julie Bunce  
*julie.bunce@wbmason.com*  
(888) 926-7666 Ext. 8103  
[Link to Website](#) | Local |
|                          | Barker Specialty | Roger Luchnick  
*roger@barkerspecialty.com*  
(203) 272-2222 Ext. 228  
[Link to Website](#) | Local |
|                          | Victor Advertising | Laura Fazzino  
#fazzino@victoradvertising.com  
(860) 632-9400  
[Link to Website](#) | Local |

When you request a quote, please inform the supplier about the following information (if applicable):
- Quantity
- Color
- Size/Dimension
- Part Number/ Product Number
- Sample image
- Logo (send an attachment with .eps extension) or imprint information
- Delivery date and address
- Request for shipping cost estimation

To receive the best pricing, we recommend contacting at least 2 - 3 suppliers. Please do not share any price information of other suppliers nor your budget.
<table>
<thead>
<tr>
<th>Type of Commodity/Service</th>
<th>Supplier Name</th>
<th>Contact</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Transportation</strong></td>
<td>Joe Martocci</td>
<td><a href="mailto:jmartocci@wesleyan.edu">jmartocci@wesleyan.edu</a> (860) 685-3788</td>
<td>Wesleyan Operated</td>
</tr>
<tr>
<td>Gateway Limousine</td>
<td>Mark DiChiara</td>
<td><a href="mailto:markd@gatewaylimous.com">markd@gatewaylimous.com</a> (203) 753-5466</td>
<td>Local</td>
</tr>
<tr>
<td>Liberty Limousine Service</td>
<td>Rick Saks</td>
<td><a href="mailto:rick@libertylimousine.com">rick@libertylimousine.com</a> (203) 235-3257</td>
<td>Local</td>
</tr>
<tr>
<td>Executive 2000 Taxi</td>
<td>Karla</td>
<td><a href="mailto:Karla@executive2000taxi.net">Karla@executive2000taxi.net</a> (650) 270-8301</td>
<td>Local</td>
</tr>
<tr>
<td>Premier Limousine</td>
<td>Robert Fleet</td>
<td><a href="mailto:robertF@premierlimo.com">robertF@premierlimo.com</a> (860) 828-9111 Ext. 209</td>
<td>Local</td>
</tr>
<tr>
<td><strong>Travel</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sanditz Travel</td>
<td>Susan Schiavone</td>
<td><a href="mailto:sschiavone@sanditz.com">sschiavone@sanditz.com</a> (860) 346-5511 Ext. 1117</td>
<td>Link to Quick Reference Guide Link to detailed User Guide</td>
</tr>
<tr>
<td><strong>Wireless</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AT &amp; T</td>
<td>Tom DiCosimo Jr</td>
<td><a href="mailto:td1625@att.com">td1625@att.com</a> (203) 843-5969</td>
<td></td>
</tr>
<tr>
<td>Sprint</td>
<td>Christian Galwey</td>
<td><a href="mailto:christian.d.galwey@sprint.com">christian.d.galwey@sprint.com</a> (781) 494-0536</td>
<td></td>
</tr>
<tr>
<td>Verizon Wireless</td>
<td>Erick Riker</td>
<td><a href="mailto:erick.riker@verizonwireless.com">erick.riker@verizonwireless.com</a> (203) 450-1783</td>
<td></td>
</tr>
</tbody>
</table>