

# WESLEYAN UNIVERSITY GRADUATE HOUSING “HELP LINE” INFORMATION SHEET

This sheet is intended to provide at-a-glance information for the appropriate contact person regarding any issues you may encounter while residing in Wesleyan University graduate housing. Please post it in a convenient spot in your house and refer to it often:

## ISSUE/CONCERN

## CONTACT PERSON/OFFICE

**Leases/Room Assignments**

Office of Residential Life, x 3550

**Maintenance** – Repair/Replacement (Interior/Exterior of residence, appliance, furnishings, etc...)

Rental Properties, x 2585

**Placement/Relocation/Vacating** – of a graduate

Office of Residential Life, x 3550

**Rent** – Automatically deducted from stipend biweekly. Students who do not receive a stipend will be billed monthly for rent through student accounts.

Office of Residential Life, x 3550

**Neighbor/Roommate Issues  
Security/Pets**

Office of Residential Life, x 3550

**Telephone Service** – Hookup or problems with Wesleyan Telephone Service

Westel (Wes. Univ. Telecom.)  
860-685-2020 (Leave clear message on voice mail)

**Twenty-Four Hour Emergency Service**

Public Safety, x 2345

**Utilities** – Heating, garbage service, fire alarms, Light bulbs, snow removal, etc....

Rental Properties x 2585