

Wesleyan University
Office of Graduate Student Services
Special Graduate Non-Degree Students

Wesleyan offers the following opportunities to take graduate courses on a non-degree basis. All non-degree students are subject to these policies.

- A completed application and an official transcript indicating the awarding of a bachelor's degree or equivalent are required.
- Admission to non-degree status does not constitute admission to Wesleyan University. Non-degree students who wish to apply for admission to graduate degree candidacy may do so through the graduate on-line application process. Applications for graduate degree candidacy will be reviewed according to the same rigorous standards set by the graduate departments for all graduate applicants. Credit earned as a special non-degree graduate student may count toward the degree for students who matriculate, subject to the department's discretion.
- A **\$55 non-refundable** application fee is required when the application is submitted.
- Permission to enroll in a course must be obtained via the Petition to Enroll form and must be signed by the instructor of the course(s) and the chair of the department(s) hosting the course(s).
- Auditing graduate courses is permissible with the approval of the instructor. The University will not keep records covering the work of special students who are auditing classes.
- Special students are not eligible for student health services, health insurance, or university housing.
- Special students are subject to all regulations outlined in the Wesleyan University Course Catalog.
- Tuition for 2015-2016 is \$6,088.00 per credit course. Tuition remission is available to Wesleyan employees and their spouse/domestic partners. Tuition must be paid in full at the time of registration. Financial Aid is not available.

Students interested in applying for special non-degree status must bring the following material to the Office of Graduate Student Services:

- Completed Request to Enroll as a Special Graduate Non-Degree Student form
- Official undergraduate transcript indicating degree earned
- Tuition (check or money order – no credit cards)
- Petition to enroll in courses form signed by instructor and department chair
- Copy of Social Security Card

For additional information, please call the Office of Graduate Student Services, 860-685-2390 or email graduateoffice@wesleyan.edu.

Wesleyan University
Office of Graduate Student Services
Request to Enroll as a Special Graduate Non-Degree Student

Date of Application _____ for Semester _____ Year _____

Last Name _____ First Name _____

Address _____ City _____ Zip _____

Phone (Cell) _____ or Home/Work _____

Race _____ Ethnicity _____ Gender _____

Date of Birth _____ Country of Citizenship _____ Visa Type _____

Currently employed by Wesleyan University? Yes _____ No _____

If Yes, check one below, or proceed to next section:

Faculty _____ Staff _____ Graduate Student _____ Spouse/Partner _____

If No, please fill in the information below:

Name of spouse/domestic partner _____

Spouse/domestic partner role at Wesleyan _____

Education:

| Institution | Dates | Degree Awarded |
|-------------|-------|----------------|
|-------------|-------|----------------|

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| _____ | _____ | _____ |
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Course(S) Desired:

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| _____ | _____ |
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| _____ | _____ |
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Brief statement of reasons for wanting to enroll

Name(s) of Wesleyan Faculty Member(s) with whom you have discussed your desire to enroll as a special student:

Signed _____ Date _____

Submit this application, the official undergraduate transcript, and the course enrollment petition to the Office of Graduate Student Services, Exley Science Center, #128-132.

