

Wesleyan University
Office of Graduate Student Services
Special Graduate Non-Degree Students

Wesleyan offers the following opportunities to take graduate courses on a non-degree basis. All non-degree students are subject to these policies.

- A completed application and an official transcript indicating the awarding of a bachelor's degree or equivalent are required.
- Admission to non-degree status does not constitute admission to Wesleyan University. Non-degree students who wish to apply for admission to graduate degree candidacy may do so through the graduate on-line application process. Applications for graduate degree candidacy will be reviewed according to the same rigorous standards set by the graduate departments for all graduate applicants. Credit earned as a special non-degree graduate student may count toward the degree for students who matriculate, subject to the department's discretion.
- A **\$55 non-refundable** application fee is required when the application is submitted.
- Permission to enroll in a course must be obtained via the Petition to Enroll form and must be signed by the instructor of the course(s) and the chair of the department(s) hosting the course(s).
- Auditing graduate courses is permissible with the approval of the instructor. The University will not keep records covering the work of special students who are auditing classes.
- Special students are not eligible for student health services, health insurance, or university housing.
- Special students are subject to all regulations outlined in the Wesleyan University Course Catalog.
- Tuition for 2014-2015 is \$5,962.75 per credit course. Tuition remission is available to Wesleyan employees and their spouse/domestic partners. Tuition must be paid in full at the time of registration. Financial Aid is not available.

Students interested in applying for special non-degree status must bring the following material to the Office of Graduate Student Services:

- Completed Request to Enroll as a Special Graduate Non-Degree Student form
- Official undergraduate transcript indicating degree earned
- Tuition (check or money order – no credit cards)
- Petition to enroll in courses form signed by instructor and department chair
- Copy of Social Security Card

For additional information, please call the Office of Graduate Student Services, 860-685-2390 or email graduateoffice@wesleyan.edu.

Wesleyan University
Office of Graduate Student Services
Request to Enroll as a Special Graduate Non-Degree Student

Date of Application _____ for Semester _____ Year _____

Last Name _____ First Name _____

Address _____ City _____ Zip _____

Phone (Cell) _____ or Home/Work _____

Race _____ Ethnicity _____ Gender _____

Date of Birth _____ Country of Citizenship _____ Visa Type _____

Currently employed by Wesleyan University? Yes _____ No _____

If Yes, check one below, or proceed to next section:

Faculty _____ Staff _____ Graduate Student _____ Spouse/Partner _____

If No, please fill in the information below:

Name of spouse/domestic partner _____

Spouse/domestic partner role at Wesleyan _____

Education:

Institution	Dates	Degree Awarded
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_____	_____	_____
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Course(S) Desired:

_____	_____
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_____	_____
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Brief statement of reasons for wanting to enroll

Name(s) of Wesleyan Faculty Member(s) with whom you have discussed your desire to enroll as a special student:

Signed _____ Date _____

Submit this application, the official undergraduate transcript, and the course enrollment petition to the Office of Graduate Student Services, Exley Science Center, #128-132.

Wesleyan University
Office of Graduate Student Services
Petition to Enroll in Courses

Before registering for a course, students enrolled as special graduate non-degree students must provide an official transcript indicating the awarding of a bachelor's degree or equivalent and must submit the permission to enroll in the course form signed by the instructor of the course(s) and the chair of the department(s) hosting the course(s).

Academic Year _____ Semester _____

Name of Student _____

Course Number _____ Section (if applicable) _____

Department _____

Number of Credits _____ Grading Mode (circle one): CR/U or A-F

Signature of Instructor Date

Signature of Department Chair Date

Students should submit this course enrollment petition to the Office of Graduate Student Services, Exley Science Center, Room #128-132. Tuition is due at time of registration.

Comment:

Tuition: _____