Wesleyan University

Office of Graduate Student Services

Fall 2017
New BA/MA Graduate Student Packet
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Welcome to graduate student life at Wesleyan! The graduate community consists of approximately 200 students in the PhD, MA, and BA/MA programs. Also part of the graduate community is a group of non-degree seeking students who are spending time at Wesleyan as Foreign Language Teaching Assistants, German Exchange students, and Writing Fellows.

The Office of Graduate Student Services will be your primary administrative office. Staffed by Cheryl-Ann Hagner, Director, and Barbara Schukoske, Administrative Assistant V, the office is open Monday through Friday 8:30 am-5pm. The office is located on the first floor of the Exley Science Center, rooms 128-132. The office suite includes a small lounge that is available to graduate students 24 hours per day, seven days per week. We are here to help you and hope you will not hesitate to contact us.

This packet includes important information related to starting the MA portion of the BA/MA program. Please review the information and contact us if you have any questions.

**Housing:** BA/MA students are eligible to apply to live in Wesleyan graduate housing. BA/MA students are not required to live in Wesleyan housing. If you would like to live in Wesleyan graduate housing, review the Wesleyan-owned graduate housing options and submit an application not later than July 1, 2017. [http://www.wesleyan.edu/reslife/grad_housing/index.html](http://www.wesleyan.edu/reslife/grad_housing/index.html) Graduate student housing opens on Tuesday August 22, 2017. Additional information on Housing is on page five of this packet.

**Orientation:** BA/MA students are required to attend new graduate orientation. Orientation begins Tuesday August 29, 2017, at 9am in Woodhead Lounge. Review the enclosed Orientation schedule and plan to be at all mandatory sessions. Though BA/MA students are familiar with Wesleyan, orientation will include introduction to graduate life, graduate student training, and opportunities to meet other graduate students.

We look forward to working with you and helping you with a smooth transition to graduate life at Wesleyan.

Sincerely,
Cheryl-Ann Hagner
Director, Graduate Student Services
chagner@wesleyan.edu

Barbara W. Schukoske
Administrative Assistant V
bschukoske@wesleyan.edu
## TENTATIVE

### New Graduate Student Orientation Schedule - Fall 2017

**ESC = Exley Science Center**

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>EVENT</th>
<th>LOCATION</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tue Aug 22</td>
<td>8:30am-5pm</td>
<td>Grad Stu Housing Opens</td>
<td>Pick up keys in Office of Residential Life, North College, Room 019, (lower level)</td>
<td></td>
</tr>
<tr>
<td>Fri Aug 25</td>
<td>Noon – 3pm</td>
<td>Pre-Orientation for New International Graduate Students</td>
<td>Woodhead Lounge, ESC Room 184</td>
<td>Optional for new International graduate students – lunch provided</td>
</tr>
<tr>
<td>Tue Aug 29</td>
<td>9am-12pm</td>
<td>New Grad Student Orientation</td>
<td>Woodhead Lounge, ESC Room 184</td>
<td>Mandatory for all new graduate students, BA/MA students, and non-degree seeking students</td>
</tr>
<tr>
<td>Tue Aug 29</td>
<td>12pm-1:15pm</td>
<td>All Grad Student Picnic Lunch</td>
<td>ESC Patio, Lawn Ave (Rain Site: ESC Lobby)</td>
<td>Optional</td>
</tr>
<tr>
<td>Tue Aug 29</td>
<td>1:15pm-4pm</td>
<td>New Grad Student Orientation</td>
<td>Woodhead Lounge, ESC Room 184</td>
<td>Mandatory for all new graduate students and non-degree seeking students. Optional for BA/MA students.</td>
</tr>
<tr>
<td>Tue Aug 29</td>
<td>4pm- 5pm</td>
<td>New International Students</td>
<td>Woodhead Lounge, ESC Room 184</td>
<td>Mandatory for all new international students</td>
</tr>
<tr>
<td>Wed Aug 30</td>
<td>9am-12pm</td>
<td>Pedagogy for PhDs, MAs, BA/MAs</td>
<td>Woodhead Lounge, ESC Room 184</td>
<td>Mandatory for all new graduate students, BA/MA students, and non-degree seeking students</td>
</tr>
<tr>
<td>Wed Aug 30</td>
<td>9am-12pm</td>
<td>Pedagogy for FLTAs</td>
<td>Fisk Hall</td>
<td>Mandatory for all new Foreign Language Teaching Assistants</td>
</tr>
<tr>
<td>Wed Aug 30</td>
<td>2pm</td>
<td>Campus Tour</td>
<td>Meet at Office of Graduate Student Services, ESC Rooms 128-132</td>
<td>Optional</td>
</tr>
<tr>
<td>Wed Aug 30</td>
<td>3:30 pm</td>
<td>BA/MA Meeting</td>
<td>Woodhead Lounge</td>
<td>Mandatory for all BA/MA students</td>
</tr>
</tbody>
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*Continued on next page*
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Location</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thu Aug 31</td>
<td>10am-1pm</td>
<td>Chemical Hygiene</td>
<td>ESC Room 58 (lower level)</td>
<td>Mandatory for all new graduate students in the lab sciences, including BA/MA students.</td>
</tr>
<tr>
<td>Fri Sept 1</td>
<td>By appointment during the hours of 9am-5pm</td>
<td>Forms Collection</td>
<td>Office of Graduate Student Services, ESC Rooms 128-132</td>
<td>Mandatory for all new graduate students, BA/MAs, and non-degree seeking students</td>
</tr>
</tbody>
</table>

**Important Dates**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fri Sept 1</td>
<td>8:30am</td>
<td>On-Campus Enrollment Begins</td>
</tr>
<tr>
<td>Mon Sept 4</td>
<td>5pm</td>
<td>On-Campus Enrollment Ends</td>
</tr>
<tr>
<td>Mon Sept 4</td>
<td>8:30am</td>
<td>Drop-Add Period Begins</td>
</tr>
<tr>
<td>Mon Sept 4</td>
<td>8am</td>
<td>Classes Begin</td>
</tr>
</tbody>
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Office of Graduate Student Services
Housing for BA/MA Students

BA/MA students are eligible to apply for Wesleyan graduate student housing. Graduate student housing generally becomes available in late August.

BA/MA students who are required by their academic department to be on campus conducting research in the summer between the completion of the BA and the start of the MA who wish to live in Wesleyan graduate student housing in the Fall, may apply to live in graduate student housing during the summer. Residential Life will make every effort to accommodate these requests.

The deadline for applying for Wesleyan housing is July 1. Residential Life makes every effort to match a graduate student’s preference for housing with the available housing stock and considers requests in the order in which applications are received.

BA/MA students who are required by their academic department to be on campus conducting research in the summer between the completion of the BA and the start of the MA who do not plan to live in Wesleyan graduate student housing in the Fall, should make arrangements to move into an off-campus location for the summer.

**Lease**
Students must sign a binding lease with the University upon receiving keys for their unit. A security deposit of $200 is required upon signing the lease. Signing the lease indicates an agreement to live in Graduate Housing for the duration of one academic year. All leases end on May 31st of each year.

**Rental Insurance**
We highly recommend that each resident of Wesleyan graduate housing consider purchasing a rental insurance policy. Information on a commonly used rental insurance policy can be found here: [http://www.nssi.com/](http://www.nssi.com/)

**Important Dates**
Applications for Wesleyan graduate housing are due before July 1. Assignments for Wesleyan graduate housing will be made by mid-July. Wesleyan graduate housing will open on Tuesday Aug 22, 2017

**Contact Information**
Wesleyan Graduate Housing Options: [http://www.wesleyan.edu/reslife/grad_housing/grad_options.html](http://www.wesleyan.edu/reslife/grad_housing/grad_options.html)
Wesleyan Graduate Housing Application: [http://www.wesleyan.edu/reslife/grad_housing/housing_application.html](http://www.wesleyan.edu/reslife/grad_housing/housing_application.html)
If you have any questions, please contact Amy Miller in the Office of Residential Life at 860-685-3550 or reslife@wesleyan.edu
Wesleyan University
Health Insurance for BA/MA Students

University policy mandates that all students maintain health insurance in order to avoid potentially difficult and costly medical situations and to ensure that medical services outside the University Health Center are covered. Wesleyan provides the following options for health insurance coverage of BA/MA Students.

1. Gallagher Student Health & Special Risk: Please see the Gallagher web site for policy information and rates: https://www.gallagherstudent.com/. Graduate students selecting this plan are responsible for enrolling by the enrollment deadlines posted on the University Health Services web site http://www.wesleyan.edu/healthservices/insurance/index.html.

2. Wesleyan graduate students are eligible to access healthcare services at the University’s Davison Health Center. Services are available during academic sessions. For more information about the Davison Health Center: Davison Health Center Services.

3. Students may elect to provide their own insurance and must submit proof of insurance to the Office of Graduate Student Services. Students will be required to sign an insurance waiver form. Failure to provide proof of insurance and submit a signed waiver form will result in automatic enrollment in the Gallagher health plan. This one-time charge will be billed to your student account.

WESLEYAN UNIVERSITY
BA/MA Student Health Forms/Vaccination Information

To: All incoming Graduate Students
From: Joyce Walter, Director of Davison Health Center
Re: Vaccination Compliance

BA/MA student health records from undergraduate years will be carried over while students are pursuing the MA degree. To fully qualify for enrollment, all incoming students must meet certain health standards set by the State of Connecticut and the university. These include compliance with vaccination against Measles, Mumps, Rubella, Varicella, Meningitis and Tuberculosis blood testing and possible testing for Hepatitis B. Immunization records on file will be reviewed for compliance with State of CT guidelines. The Davison Health Center will notify students of any missing immunizations.
Wesleyan University
WesCard & Electronic Communication

WesCard
BA/MA students must get an updated Wesleyan ID card that indicates status as a graduate student. Please visit the WesCard office in North College soon after beginning the MA portion of the program.

Office of Graduate Student Services
Electronic Communication BA/MA Students

There are two list-serves available for communication within the graduate community.

1. ogss-announce@wesleyan.edu
   - This list is comprised of the Wesleyan email addresses of all graduate students.
   - This list will be used for important announcements from the Office of Graduate Student Services and from Wesleyan.
   - This list is not used to communicate information that is not official Wesleyan business i.e. rental advertisements and rideshare requests.
   - You may not unsubscribe from this list.
   - You may not post notices to this list.

2. gsa@wesleyan.edu
   - This list is used for sharing informal information such as rental opportunities or rideshare requests between graduate students.
   - The Wesleyan email address of all new incoming graduate students are added to this list.
   - You may unsubscribe from this list.
   - You may post to this list.
   - Students who have unsubscribed and would like to re-subscribe may contact Barbara Schukoske at bschukoske@wesleyan.edu.