



## HOUSING CONTRACT

Wesleyan University believes that residential life represents an extremely important aspect of the overall college experience. It therefore commits a great deal of its resources and energy to providing students with opportunities for their development as scholars, as social beings, and as individuals. However, in order to get the most out of these possibilities, it is essential that students bring to residential life a spirit of understanding for, and generosity toward, all members of the community. This spirit, accompanied by an active and enthusiastic willingness to share and participate for the good of all, virtually guarantees the realization of a successful and rewarding residential community. In the spirit of creating and maintaining this unified community at Wesleyan, the University has a residential requirement for all undergraduate students.

***THE UNIVERSITY RESERVES THE RIGHT TO CHANGE OR ALTER THE TERMS OR CONDITIONS OF OCCUPANCY DURING THE CONTRACT TERM FOR REASONS IT DEEMS NECESSARY. RESIDENTS AGREE TO THE TERMS OF THIS CONTRACT WHEN THEY ACCEPT ADMISSION INTO WESLEYAN UNIVERSITY. THE CONTRACT REMAINS IN FORCE FOR THE DURATION UNTIL THE STUDENT IS NO LONGER AN UNDERGRADUATE AT THE UNIVERSITY.***

### **TERMS OF OCCUPANCY**

Students have access to their rooms/units only during the time housing is open. This date is set from year to year, based on the academic calendar and published on the university calendar for each year. Correspondence from the Office of Residential Life regarding opening and closing includes the dates university housing is available for students to move in and dates that students must have completed their move out. Failure to adhere to these dates will lead to administrative charges for early move in and/or moving out late. Additionally, the university reserves the right to refuse permission for the student to live in a university residence beyond the contract dates, and may charge an administrative fee to any student who resides in university housing prior to or after the published dates when housing is open each academic year. The university will charge an administrative fee and pack and store occupant's belongings at their cost if they fail to vacate at the conclusion of their contract period. The university may also discard, at owner's risk, any belongings left in the facility after the university housing closes.

### **OFF CAMPUS STATUS**

Off Campus status is viewed as a break of the residency agreement at Wesleyan. A student can only obtain this by successfully obtaining Off Campus status through the General Room Selection (GRS) process. The GRS is only conducted once a year and must be completed each year that a student wants to live Off Campus. Students who attempt to break the residency agreement without being authorized by Residential Life will be subject to administrative fines and action taken by the Student Judicial Board (SJB), in addition to being charged the full Residential Comprehensive Fee.

### **ROOM ASSIGNMENTS**

Only those students who have signed contracts for University housing may reside therein. Students who have been granted permission to live off-campus may not live in any housing owned by Wesleyan University unless they forfeit their off-campus status. Only those students to whom a particular room or unit has been assigned by the Office of Residential Life may reside therein. The University reserves the right to assign roommates, to consolidate vacancies within the same unit, to change room assignments for reasons of health, safety, incompatibility or other conditions seriously affecting the general welfare of the residents involved, and to make room assignments wherever there are vacancies. Students and or guests are not permitted to reside in common areas, attics or basements unless such areas are designated as bedrooms by the Office of Residential Life.

### **ROOM CHANGES**

Students may request room changes by filling out a Room Change Request form and submitting it to the Office of Residential Life. All students involved in room changes must obtain written permission, in advance of the change, from the Office of Residential Life. Unauthorized room changes will result in an administrative fine of \$250.00 for each person involved. In addition, each person may be required to return to their original assignment and will be subject to regulations of the Code of Non-Academic Conduct, in particular regulations (14) Failure to Comply with a University official and (15) Department Regulations.

Students are responsible for keys and any damage to their assigned room. Residential Life will not retroactively change room assignments to avoid damage fees or incorrect key charges. In addition, students will only be keyed into the room that shows as their official assignment, should they be locked out.

## **LIABILITY**

The University will not assume either risk or liability for loss of, or damage to, personal property. Since Wesleyan University cannot assume responsibility for loss of (or damage to) personal property of the residents caused by mechanical mishaps, theft, fire, wind, flood or other catastrophes, students are advised to maintain their own insurance for personal possessions.

## **DAMAGE TO UNIVERSITY PROPERTY**

Residents will be responsible and charged for any damage made to university property within their room, apartment or building which they are assigned. Damage costs in common areas of units, apartments, houses and buildings will be assessed to all residents of the unit, apartment, house or building if specific individuals responsible for the damage are not identified. See Physical Plant Housing Guidelines for more detail.

## **HOUSING GUIDELINES**

Students are responsible for basic care and upkeep of their residential area in accordance with the University's "Housing Guidelines" <http://www.wesleyan.edu/pplant/housingguidelines.html>. Students will be held individually responsible for damages or guideline violations in their assigned room and may be held collectively responsible for damages or guideline violations that occur in the shared common area of their living unit or building. Fines for violations will be charged to the student's account.

## **ENTRY OF STUDENT ROOMS**

There are circumstances under which student rooms may be entered during the course of the academic year. The principal guideline for determining the basis for entering a student's room is a request by the occupant(s) of the room and/or there are immediate concerns regarding the safety of any occupants currently in the room or an emergency situation within the room. Maintenance and custodial personnel may enter student rooms to provide services necessary to the upkeep of the units and unannounced room inspections will be conducted by university personnel at random times during the year.

## **KEYS**

At the time of check-in, each student receives key(s) to his room, hall or house. All keys must be returned to the Office of Residential Life at the time of check-out. A student who fails to return his key(s) to the Office of Residential Life within 24 hours of the termination of the housing contract or of checking out will incur a charge for a lock change. If a student has misplaced his key(s) but believes he can locate it, he may borrow key(s) from the Office of Residential Life. Borrowed keys not returned to the Office of Residential Life within 3 business days will result in the lock being changed and an assessment for each key. The student will be held financially responsible for the expense. Duplication of keys by students is prohibited and is considered to be a serious violation of the Code of Non-Academic Conduct.

## **LOCKOUTS**

Students living in the following areas: Clark, Westco, Fauver Residence Hall, 200 Church Street, the Butterfields, 156 High Street, Nicolson and Hewitt will go to the Resident Advisor on duty for their area when locked out from 8:00pm to 8:00am. On weekdays, from 8:30am to 5:00pm, all students can retrieve Loaner Keys from the Office of Residential Life free of charge. Loaner keys must be returned to the Office of Residential Life by close of the business day on which they are checked-out. Public Safety will handle lockouts from 5:00pm to 8:00pm, Monday thru Friday and 8:00am to 8:00pm Saturday and Sunday in the above noted areas. Public Safety will handle lockouts for all other areas not mentioned above when the Office of Residential Life is closed. **Lockouts during non-business hours are subject to a \$10 charge.**

## **CHECK OUT**

A student must vacate University housing by noon the day following termination of their student status in the event of withdrawal, resignation, graduation, completion of credit requirements, their last final, official leave or disciplinary action; or by the last day of the contract term. Failure to do so will result in the student having to pay both a fine and room charge. Upon vacating their room, the student must follow established check-out procedures as provided by the Office of Residential Life and the Physical Plant Office.

## **CONTRACT CANCELLATIONS**

In the event of a contract release, a refund will be prorated to the date of the return of the key and the release; no refunds, however, will be granted to students who vacate during the last two weeks of either term. It is University policy that students in University housing do not sublet their rooms at any time during the contract term. The University reserves the right to cancel the contract of any student who does not check into his/her room by the first day of classes or notifies the Office of Residential Life prior to that date that she/he will arrive after that date.

The contract guarantees housing to the student, but it does not guarantee a specific assignment requested by the student. The Office of Residential Life reserves the right to enforce an administrative move if continued residency by the student at the existing location is determined by the Director of Residential Life or the Dean of Student Services to be

detrimental to any part of the university or Middletown community. The University may terminate the housing contract without notice in the event of an emergency that would make continued operation of University housing not feasible. The University reserves the right to terminate the housing contract/lease for reasons of conduct in violation of the Code of Non-Academic Conduct.

### **LEAD PAINT DISCLOSURE**

Housing built before 1978 may contain lead-based paint. Lead from paint, paint chips, and dust can pose health hazards if not taken care of properly. Lead exposure is especially harmful to young children and pregnant women. Before renting pre-1978 housing, landlords must disclose the presence of known lead-based paint and lead-based paint hazards in the dwelling. Tenants must also receive a Federally approved pamphlet on lead poisoning prevention. The pamphlet may be viewed at: [http://www.hud.gov/offices/lead/library/enforcement/pyf\\_eng.pdf](http://www.hud.gov/offices/lead/library/enforcement/pyf_eng.pdf).

The University recognizes that any housing built prior to 1978 may contain lead-based paint and/or lead-based paint hazards. By accepting this contract, you are affirming that you have reviewed the pamphlet *Protect Your Family from Lead In Your Home*.

All Wesleyan housing was build before 1978 with the exception of the following: Fauver Residence Hall, Fauver Apartments, 19 Fountain Avenue, 20 Fountain Avenue, 25 Fountain Avenue, 231 Pine Street, and 14 Warren Street.

### **OPERATING A BUSINESS / SOLICITATION**

Residents are not permitted to use any Wesleyan facilities or services for business or personal profit activities. This includes, but is not limited to buildings, telephone system, and computer network, hardware, or software, etc. Only members of recognized student organizations, with permission from The Office of Residential Life, may conduct fundraising activities in the residence halls. Fundraising activities may not include door-to-door solicitation. No outside organization or person may solicit in residence halls or apartments.

## **COMMUNITY STANDARDS & RESIDENTIAL REGULATIONS**

As a residential institution, Wesleyan University believes that for each student the experience of living with other students has an educational importance that should parallel and enhance their academic and personal development. For students to truly learn from this experience, they must respect the rights of other members of the community in which they live. In order to ensure the safety, security and maintenance of the residential units, the offices of Residential Life, Physical Plant, and Public Safety have outlined the following criteria for Community Standards and Regulations.

### **PARKING**

Residents and their guests are expected to observe all Middletown motor vehicle and traffic ordinances. Any violation is subject to ticketing and/or towing by the Middletown Police Department and/or Public Safety at the owner's expense. Residence hall students should park in designated student lots. Wood frame house residents and their guests may park in the driveway of their house and on the street when and where it is allowed. No university undergraduate housing includes individual or reserved parking, this includes the use of driveways, which are not reserved for residents of the unit next to the space. All students cars need to be registered with Public Safety, even if they are being parked in driveways at wood frame houses. Parking is never allowed on yards or in front of another driveway or alongside yellow or red curbs. Parking is restricted on all streets during snowstorms, and is subject to fines. A full description of all policies regarding on campus vehicles can be found at <http://www.wesleyan.edu/publicsafety>.

### **PROPERTY**

It is important for you and your guests to respect the property of your neighbors. Acts of theft, vandalism, littering, and trespassing undermine community relations and a common sense of well-being. Any instances of theft, vandalism, or trespassing should be reported to Public Safety immediately.

### **DOORS**

Doors within the residential units play a primary role in safety by preventing access from intruders and by enhancing the building's fire control capabilities. Propping open corridor or stairway fire doors, smoke doors, or exterior doors, opening a secured outside door of a residential unit to allow access to an unknown non-resident, forcing open a secured door, and tampering with door locks are prohibited activities. Room doors must be closed and locked when the room is unoccupied or when occupants are sleeping. Residents should not leave their keys in their room doors at anytime.

### **WINDOWS**

Exiting or entering through windows is prohibited. Window screens are considered permanent fixtures and should not be removed for any reason other than an emergency. At no time should anything be hung, mounted, or placed on the outside of a window. Window locks, as well as window stops (where provided) should be used whenever possible.

## STUDENT HANDBOOK

University policies related to items that have been identified as possible fire and/or safety hazards apply equally to all University housing, including wood-frame houses. Please refer to the Physical Plant and Fire Safety section of this contract for a complete listing of restricted items.

## NOISE

Everyone at Wesleyan has a different schedule for working, sleeping, and socializing. All residents should be mindful of their neighbors' schedules and of Middletown's ordinances with regard to noise, which require reduced levels after sundown every day. Noise should be kept within reasonable levels at all times, and special care should be taken to contain noise within your room, apartment or house during evening and night hours. Residents should make an effort to communicate with floor mates or neighbors about upcoming events. Residents who repeatedly disturb floor mates or neighbors with excessive noise will be charged under the provisions of the Code of Non-Academic Conduct that states "the persistent interruption of a reasonable level of peace and quiet is also a violation." Repeated offenses of any of the above community standards will result in more serious consequences, including an administratively initiated move to another residential unit.

## QUIET HOURS

One of the goals of Residential Life is to provide an atmosphere that is conducive to study and rest. In order to meet this goal, all residents must understand that the right of residents to study and sleep takes precedence over the right to make noise that disturbs others. At the beginning of the fall semester, the members of each residential unit will establish "Quiet Hours" for their community. These hours cannot supersede Community Standards for Wood frame Houses or local municipal ordinances. When "Quiet Hours" are in effect, all noise should be kept at a minimal level and not be heard outside the room or unit. At all other times, students are expected to observe "Courtesy Hours" and be mindful to ensure that noise levels do not interfere with or negatively impact other students or the community. If another person asks you to control the noise level in and around your residence, you are expected to comply with the request.

- A. Beginning at 12:00am on the second day of reading period through the last day of finals, twenty-four hour "Quiet Hours" are in effect in all residence halls.
- B. Students in wood frame houses and program houses are expected to be mindful and courteous of all house members during reading week and finals week. Any social event that has the potential to be disruptive to the community at large will not be approved. Specifically, noise must be contained to the building.

## SOCIAL EVENTS

The University supports students having social gatherings in their residence as long as these gatherings do not create a disturbance to other members of our community. Students must take an active role in ensuring that the event does not disturb Wesleyan and community members. Students hosting a party in their apartment or house should always consult with floor mates and neighbors when planning the event. Any social gathering must comply with the University social event policy. When residents host a gathering, they will be held accountable for the actions of their guests. If guest activity causes any harm to persons or property, both the responsible person(s) and the hosts may be held financially responsible.

Unless otherwise specified in the Dean of Student Services social registration materials, a house event cannot exceed 49 people. However no party or social gathering should host more people than can be contained comfortably within the livable areas (no basements or attics) of the house, or apartment. Guests may be outside but should stay in the yard of the host house. Residents should remember that noise from outside gatherings travels freely and can be especially disturbing to people nearby. Hosts are expected to be cognizant of noise being generated from their event, and act appropriately in accordance with community standards and expectations.. Upon receiving a noise complaint, Public Safety will respond to the gathering and inform the hosts of the problem. If residents and/or guests fail to respond appropriately to a complaint about excessive noise from a gathering and a second visit is made by Public Safety, the event will be shut down and the hosts will be referred to the Student Judicial Board. Residents should not wait for Public Safety to notify them of a problem. All students, and particularly students hosting an event, should pay close attention to the noise and impact the party is having on the surrounding community. Hosts should attend immediately to noise concerns and other violations of the Code of Non-Academic Conduct. Charges may be presented to the appropriate judicial board about disturbances from gatherings under the provisions noted in the previous section on "Noise." Judicial charges related to other types of violations of the Code of Non-Academic Conduct, such as alcohol violations or vandalism resulting from gatherings, may be brought forward following a single visit from Public Safety.

***Repeated offenses of any of the above community standards may result in more serious consequences, including an administratively initiated move to another residential unit.***

## WOOD FRAME HOUSES

Living in a house is very different from living in a residence hall, program house, or apartment - with increased independence comes increased responsibilities. A wood frame house is an old house that has been lived in by students for many years. These are not new facilities and sometimes show their age. Houses vary in size and amenities.

Bedrooms, bathrooms, and living areas vary in size. The house will be a great place to live if you treat it like a home that needs constant care. The appearance of your home is a reflection on you, your housemates, and the Wesleyan community. You will be responsible for keeping the house clean, taking out your own garbage and recyclables, turning on/off your own heat, etc. Please remember the following:

- All trash must be placed in sealed plastic bags and then placed in covered trashcans.
- Recyclable items should be placed in the appropriate containers.
- Trash and recycling should be placed at the curb on the designated pick-up day. Trash cans and recycling containers must be brought back to the house following pick-up. Trash receptacles should not remain at the curb more than 12 hours prior to or following trash removal.
- Trash receptacles should not be visible to a neighbor or from a sidewalk on days other than when a pick-up is scheduled.
- Debris should be removed from the outer areas of the house and the yard kept in presentable condition by the residents of the house. Failure to comply may result in fines and/or disciplinary action.
- The University will provide snow removal and maintain the lawn.
- Indoor furniture is not permitted outside of houses or on lawns, decks, stoops, porches, etc.
- Physical Plant (x3400) should be notified immediately regarding any maintenance needs or concerns.
- Cleaning service is not provided to wood frame houses. You are responsible for cleaning your house. It is also expected that the house be left in a clean condition at the end of the school year (refrigerator cleaned out, stove and oven cleaned, bathtub/shower cleaned and all trash, furniture and personal effects removed.)
- Laundry equipment and hook ups for washers and dryers are not provided. Do not purchase or rent laundry equipment expecting to use it in your residence.
- Physical Plant should be notified immediately regarding any maintenance needs or concerns. If something breaks, gets damaged or is not working properly, or if you have any concerns about the safety or security of your house, it is your responsibility to call Physical Plant (X3400) during the day, or Public Safety (x3333) after hours, as soon as possible to report the problem. A little problem addressed quickly may prevent a bigger problem from occurring.

## **QUIET HOUSES**

It is critical for all students to realize that living in a wood-frame house is a privilege that comes with significant responsibility. Students living in these houses become part of a Middletown neighborhood, and must be sensitive to all of the student and non-student residents living in these neighborhoods.

All Wesleyan-owned student houses on Home Avenue, Lawn Avenue, Brainard Avenue, and Huber Manor are designated as quiet houses. Students who choose designated quiet houses during the room selection process agree not to host parties or social events unless they are small and the noise from such events will be contained within the house. Further, students agree to not participate in activities that might negatively impact their neighbors, and understand that they will be held responsible for disruptive noise or activities caused by them or their guests. Any violation will be immediately addressed by Residential Life and the Student Judicial Board.

## **SMOKING POLICY**

**In order to limit exposure to environmental smoke, the University prohibits smoking in all residence halls, program houses, apartments, and Wood frame houses, as well as within 25 feet of university residences.**

Effective implementation of this policy depends upon the respect and cooperation of all members of the Wesleyan University community. Students are encouraged to discuss problem situations regarding smoking in residential areas and outdoor areas with fellow students. Complaints and disputes that are not resolved through discussion should be brought to the attention of a Resident Advisor, House Manager, Head Resident or Area Coordinator. If a satisfactory resolution is not reached, the Director of Residential Life should be consulted. Students who violate the smoking policy will be fined, as well as charged with violating the Code of Non-Academic Conduct.

## **FIRE AND LIFE SAFETY GUIDELINES**

### **FIRE AND SAFETY GUIDELINES**

All University-owned housing has fire/life safety equipment. It is there to protect you and your neighbors. The only way they can work is if you leave them alone and report any problems to Physical Plant. Do not cover, or in any way tamper with smoke detectors, carbon monoxide detectors, pull stations, horn/strobe devices, sprinkler heads or pipes, or fire extinguishers. In the event of a fire alarm activation, you must evacuate the building by the closest exit and call 911 or Public Safety (X3333) to report the details of the situation.

The following items are **NOT** allowed in resident rooms or common areas, including porches, because of the fire and life safety risk:

- Candles or Incense
- Used smoking materials
- Ungrounded extension cords (only grounded extension cords or power/surge strips are permitted)
- Tapestries larger than approximately 35 sq. ft. hanging on walls or ceilings
- Halogen lamps, including desk or reading lamps
- Portable electric heaters
- Kerosene or propane lamps, or any combustible fuel or devices
- Plug adapters (3 prong to 2 prong)
- Cooking Appliances - which includes anything with a heating element, such as hot plate, electric kettle, electric frying pan or wok, toaster or toaster oven, waffle maker, electric grill, popcorn popper, rice cooker, etc. (*Cooking appliances are allowed in apartment, wood frame and program house kitchens*)
- Coffee makers and water kettles are only allowed **if they have an automatic shut-off**
- Charcoal or Gas Grills are not allowed in any university-owned houses or residences, or on porches or balconies at ANY time (i.e. grills can not be stored on porches)
- Open burning - bonfires, camp fires, fire pits, etc. (*Also prohibited by City of Middletown ordinance*)
- Fire works, explosives, ammunition and all other incendiary devices
- Mercury thermometers –due to the potential environmental hazard and significant clean-up costs associated with a mercury spill or contamination, mercury thermometers are prohibited in any student residence

The University will conduct unannounced room inspections throughout the academic year. **Students will be assessed a \$100.00 fine for each violation, and prohibited items will be confiscated and will not be returned.** A receipt will be given to you, or left in your room, notifying you of any violations and fines. For more information regarding fire safety, including policies and procedures and educational resources, please visit the Campus Fire Safety website at <http://www.wesleyan.edu/firesafety>.

## PHYSICAL PLANT HOUSING GUIDELINES

### RESIDENCE UNIT DAMAGE FINES

Physical Plant will charge a student's account for damages and safety violations in the residence halls, apartments, program houses and wood frame houses. If an individual or individuals who are responsible for the violation cannot be identified, the residents of the entire unit will be charged for the damages. The total cost of damages in a specific student room, apartment, or house will be split among all residents in that room or apartment, unless an individual takes personal responsibility for the violation.

Students will be notified by e-mail of the charges prior to billing. There may be times, such as the end of year, when notification in advance is not possible and the student's account will serve as notification.

The fines listed below are minimum amounts for the associated violation. Additional amounts may be assessed if the actual cost to make the repairs exceeds the minimum fine.

**Lost keys and lock changes** **\$25 each**  
Whenever a lost key is replaced there is a charge of \$25 for each key. If the lost key compromises security of a building and a lock change is required, an additional \$25 will be charged for each lock change.

**Parking on grass** **\$100 persighting**  
Cars are only allowed to be parked in driveways and campus parking lots. Fines will be assessed when cars are parked on grass areas.

**Special cleaning required** **\$100 for first hour**  
Whenever an area requires special cleaning that is not part of routine custodial duties (e.g., picking up trash from the floor, clean up of bodily fluids, washing of walls), a fine will be assessed.

**Removal of personal belongings** **\$100**  
If a student vacates a residence and leaves personal belongings behind, Physical Plant will remove and discard these items.

**Items left in hallway** **\$100**  
All corridors, entrances, and exits must be kept clear to provide a safe means of egress in case of an emergency and to facilitate cleaning. Any items found in hallways, lounges and entranceways (e.g., bikes, shoes, clothing,

furniture) will be collected and discarded.

**Pets found in residences**

**\$100 per sighting**

Due to potential health hazards and noise, pets are not allowed in University housing. This includes cats, dogs, rabbits, and all other animals. The only exceptions are for fish in tanks no larger than 10 gallons.

**Opening or tampering with security screens**

**\$100**

Security screens are in place to help protect residents in the building. A fine will be charged for screens found in the open position or if a screen has been tampered with.

**Damaged security screen**

**\$500**

A fine will be charged for any screen that needs to be repaired because it has been damaged.

**Window air conditioners**

**\$100 each sighting**

Window air conditioners are not allowed to be installed in windows of residential buildings due to the potential for damage to window frames, risk of the unit falling because of improper installation, risk of overloading circuits, negative impact on energy conservation measures and Environmental Protection Agency requirements to track quantities of "Freon" on campus.

**Missing furniture**

**\$250 per item of furniture**

Furniture is provided to all student rooms and lounges. All furniture must remain in the room. The University does not move or store furniture for students. A fine will be charged for any furniture that is missing from a room.

**Tampering with a light fixture**

**\$250 per fixture**

Whenever a light fixture has been tampered with or damaged, a fine will be charged. Tampering includes removing, painting or placing a cover over a light fixture.

**Damaged lock and/or door**

**\$250**

Whenever it has been determined that a door or a locking device for a door has been damaged from misuse or vandalism a fine will be charged.

**Damage to wall(s) or floors**

**\$250 per surface**

Fines will be charged whenever damage or vandalism occurs to a wall, ceiling or other basic building structure. Damage includes holes, scrapes, dents and other physical damage.

**Painting any part of a room or building**

**\$250**

Walls, ceilings, doors and windows are not allowed to be painted. Students may not paint a wall a new color then paint it back again at the end of the year. Painting of any wall in a room will result in a fine being charged.

**Graffiti**

**\$250**

Graffiti on any surfaces using any medium is considered vandalism and is not allowed in student residences. A fine will be charged for each surface in a building that is vandalized in this manner.

**Broken window**

**\$250**

Any window identified to be broken from within the building or by building residents will be charged.

**Alterations to your residence**

**\$500**

No repairs or alterations are allowed to be made to any part of building. This includes, but is not limited to, constructing or removing walls, mounting satellite dishes, signs, artwork, etc. Only Physical Plant staff may coordinate repairs and modifications to the building.

**Attic, Basement or Roof entry**

**\$500**

Students are not allowed in the basements, attics, or on the roof of any residential unit. This also applies to any mechanical room or space, telecom/data closet, or under floor hatchway.

**Elevator damage or misuse**

**\$1,000**

Damage to an elevator is extremely expensive to repair and can also significantly impact a person who has a physical disability from travel within a building. Any damage to an elevator will result in charges for the fine amount listed.