PERSONAL INFORMATION (PLEASE PRINT)

Name: _______________________________  WesID or DOB: ____________________

Email: _______________________________  Cell Phone: _______________________

HOUSING CONTRACT

Terms of Occupancy

Students will have access to their rooms and the building from May 30 to July 2, 2011.

Check Out

The student must vacate University housing by 1:00 pm July 2, 2011. Upon vacating the room, the student must return assigned housing key(s) to the Office of Residential Life. Students must remove all personal belongings from room and place trash in appropriate receptacles. Students may be charged for the removal of items left in the room as well as the cost of any additional cleaning needed.

Room Assignments

Only the student to whom a particular room has been assigned by the Office of Residential Life may reside therein. Students or guests are not permitted to reside in common areas, attics, or basements. The University reserves the right to change room assignments for reasons of health, safety, or other conditions affecting the general welfare of the building’s residents. Unauthorized room changes will result in an administrative fine for each person involved. In addition, each person may be required to return to their original assignment and will be subject to regulations of the Code of Non-Academic Conduct. The University will charge an administrative fee, and pack and store students’ belongings at the each student’s expense if they fail to vacate their room at the conclusion of the contract period. The University may also discard, at owner’s risk, any belongings left in the facility and charge.

Liability

The University will not assume either risk or liability for loss of, or damage to, personal property. Since Wesleyan University cannot assume responsibility for loss of (or damage to) personal property of the residents caused by mechanical mishaps, theft, fire, wind, flood or other catastrophes, students are advised to maintain their own insurance for personal possessions.

Damage to University Property

Residents are responsible for any damage made to University property within the room, apartment, or building to which they are assigned and will be charged for damage. The cost to repair damage in common areas of units, apartments, houses and buildings will be assessed to all residents of the unit, apartment, house, or building if specific individuals responsible for the damage are not identified. See Physical Plant Housing Guidelines http://www.wesleyan.edu/pplant/housingguidelines.html for more detail.
**Housing Guidelines**
Students are responsible for basic care and upkeep of their residential area in accordance with the University's Housing Guidelines [http://www.wesleyan.edu/pplant/housingguidelines.html](http://www.wesleyan.edu/pplant/housingguidelines.html). Students will be held individually responsible for damages or guideline violations in their assigned room and may be held collectively responsible for damages or guideline violations that occur in the shared common area of their living unit or building. Fines for violations will be billed to the student’s home address.

**Entry into Student Rooms**
Under certain circumstances, student rooms may be entered by University personnel or their agents during the course of the summer. The principal guideline for determining the basis for entering a student's room is a request by the occupant(s) of the room, immediate concerns regarding the safety of any occupants currently in the room, or an emergency situation within the room. Maintenance and custodial personnel may enter student rooms to provide services necessary to the upkeep of the units and unannounced room inspections may be conducted by University personnel at random times.

**Keys**
Each student is assigned and receives key(s) to a room, hall or house at the time of check-in. All keys must be returned to the Office of Residential Life upon check-out. A student who fails to return assigned keys(s) upon checking out will incur a charge for a lock change. Duplication of keys by students is prohibited and is considered to be a serious violation of the Code of Non-Academic Conduct.

**WESLEYAN UNIVERSITY POLICIES**
I have read, understand, and agree to abide by all of the policies in the Wesleyan University Student Handbook found at [http://www.wesleyan.edu/studenthandbook](http://www.wesleyan.edu/studenthandbook). I have read, understand and agree to abide by all the policies in the Wesleyan University Student Housing Contract found at [http://www.wesleyan.edu/reslife/Policies/contract.html](http://www.wesleyan.edu/reslife/Policies/contract.html). I certify that I have been graduated from high school and am at least 18 years old.

Signature (required):__________________________________________ Date: ____________

Name (please print):__________________________________________ Wes ID or DOB: ______

Please submit the completed form to:

Wesleyan Summer Session
74 Wyllys Avenue
Middletown, CT 06459

**OFFICE USE ONLY**

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<thead>
<tr>
<th>Building Assignment:</th>
<th>Move In:</th>
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<td>Room Assignment:</td>
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