

## Connecting Your Students to Course Materials

### Bookstore (RJ Julia)

Wesleyan's bookstore, RJ Julia, offers students a range of course materials—including new and used textbooks, approved older editions, and e-books. Students can purchase print and e-books in-store and online through the bookstore or order digital versions for some books directly through Moodle (our learning management system). To help keep costs down for students, submit your book orders as early as possible. Early submissions allow the bookstore to buy back used books at the end of the previous semester. Each semester, you'll receive an email from the bookstore with a submission link. If you're a new faculty member arriving over the summer, feel free to contact RJ Julia directly for assistance.

### Course Reserve System (Library)












Wesleyan's Course Reserve system (called Leganto) allows you to make books, articles, audio, and video materials available to your students, all in one place. Students can access content through Moodle, the Course Reserve portal (for courses not using Moodle), or in person at the Olin and Science Library desks for physical reserves. To get started, you can either upload your syllabus and let the library track down the materials or manually build your list item by item. You can include items from the existing collection, upload your own PDFs, or request the library purchase something new. The library handles copyright for any materials it sources—if you're uploading your own, that's your responsibility. If you plan to assign streaming video, be sure to submit your request early; licensing can be complicated, and extra lead time helps.

### Course Packs (Print Shop)

Wesleyan's Course Pack system enables you to provide curated readings to students as printed or digital packets. You can scan and upload materials via the Course Pack app in WesPortal or reuse a prior course pack by saying so in the app and then following up with the Print Shop via email. Students may choose between a printed or digital course pack, depending on what you permit. Free teaching and TA copies are available, and the Accommodations Office ensures accessibility for students needing text-to-voice tools. When scanning, avoid large black margins; this saves ink and is more sustainable. If you have many readings, consider asking the Print Shop to divide them into smaller packets—these are more manageable for students and cost the same.

### Contacts

Book Store	Chris DeSena	( <a href="mailto:cdesena@wesleyan.edu">cdesena@wesleyan.edu</a> )	<a href="#">Link to RJ Julia website for faculty</a>
Library	Library Reserves staff	( <a href="mailto:reserves@wesleyan.edu">reserves@wesleyan.edu</a> )	<a href="#">Link to library website about reserves</a> <a href="#">Link to Leganto login page</a>
Print Shop	Jen Platt Erik Quimby	( <a href="mailto:jplatt@wesleyan.edu">jplatt@wesleyan.edu</a> ) ( <a href="mailto:equimby@wesleyan.edu">equimby@wesleyan.edu</a> )	<a href="#">Link to app in WesPortal</a>

	Electronic Material				Physical Material		
Distributed by...	Professor	Library	Print Shop	Book Store	Library	Print Shop	Book Store
Lead time for ordering	Up to you!	1 month	1 month	2-3 months <sup>†</sup>	1 month	1 month	2-3 months <sup>†</sup>
	Faculty Posted	Electronic Reserves	E-Course Pack	E-Books	Physical Reserves	Physical Course Packs	Physical Books
<b>What Are You Assigning?</b>							
 Entire books		✓		✓	✓		✓
 Selections from books, journals, etc.	✓	✓	✓			✓	
 Films/music/recorded interviews	✓	✓			✓		
<b>What Do You Care About?</b>							
 Saving students money	✓	✓	✓	✓	✓		
 Not having to scan/upload files		✓		✓	✓		✓
 Having a curated reading list	✓	✓	✓			✓	
 Limiting the use of AI summaries						✓	✓
 Facilitating social annotation*	✓						
 Prohibiting class laptop/phone use						✓	✓
 Providing accessible materials	✓	✓	✓				
 Providing lasting access to materials	✓		✓			✓	✓

\* For faculty who require their students to use [Perusall](#).

<sup>†</sup> For new faculty: please order at least the first one or two books as they appear in your syllabus using this lead time as a guide.