



Spring Transfer Applicant Checklist* 2019-20

Priority Date: **November 15, 2019**

Step 1: COMPLETED ONLINE by November 1st *to accommodate for processing time*

- **2019-20 College Scholarship Service (CSS) Profile** through the CollegeBoard
 - The CollegeBoard website is <http://student.collegeboard.org/profile>
 - Wesleyan's Profile school code is 3959
- **2019-20 Noncustodial Parent Profile** through the CollegeBoard *if applicable*
 - The Noncustodial Parent Profile is required if biological/adoptive parents are divorced, separated, single, or were never married. This must be completed by the noncustodial parent. The Noncustodial Parent Profile is not created for a student until the CSS Profile is completed. Once the CSS Profile is completed, the CollegeBoard will send an email to the student directing him/her to share the email with their noncustodial parent for completion of the Noncustodial Parent Profile.
 - Wesleyan's Profile school code is 3959
- **2019-20 Free Application for Federal Student Aid (FAFSA)** through the Department of Education
 - The FAFSA website is <http://www.fafsa.ed.gov>
 - Wesleyan's FAFSA school code is 001424

Step 2: SUBMITTED ONLINE through IDOC by November 15th

After completion of the CSS Profile (within 3 business days), you will receive information from the CollegeBoard regarding the Institutional Documentation Service (IDOC) service log in and usage. The IDOC service now allows direct submission via the IDOC website (recommended), as well as submission via regular postal mail. Read the instructions carefully in order to avoid delays.

- **Signed Parent's 2017 Federal Tax Return & W2 Form(s)**
 - Custodial parent returns must be submitted and signed with all associated schedules.
 - W2(s) associated with the tax return must be submitted.
 - If the parent(s) operate a business or farm, include a copy of the most recent partnership or corporate tax return.
- **Signed Student's 2017 Federal Tax return & W2 Form(s)**
 - Student returns must be submitted and signed with all associated schedules.
 - W2(s) associated with the tax return must be submitted.
 - If the student operates a business or farm, include a copy of the most recent partnership or corporate tax return.
- **Signed Noncustodial Parent's 2017 Federal Tax Return & W2 Form(s)**
 - Noncustodial parent returns must be submitted and signed with all associated schedules.
 - W2(s) associated with the tax return must be submitted.
 - If the noncustodial parent operates a business or farm, include a copy of the most recent partnership or corporate tax return.

Step 3: FINANCIAL AID AWARD LETTER in mid-December

We will provide a financial aid award to you online through the WesCheck portal in conjunction with your admission notification.

Wesleyan University offer aid based on financial need only; no merit or athletic scholarships are offered.

**Wesleyan reserves the right to request additional information.*