

On July 1, 2023 the below per labor-hour charges took effect for all billable services from Physical Plant. There are no other changes to the billable services provided by Physical Plant – Facilities. Please feel free to contact [Jeff Murphy](#) with any questions.

Fiscal Year 2024 Physical Plant - Facilities Rate Schedule:

Custodial Services	Schedule	Billable Amount	Billable Amount to CFA
Routine and COVID-related cleaning	As scheduled by Facilities	No Charge	No Charge
Special cleaning and set up before and after events	Monday-Friday 8:30am–3:00pm	Flat Fee \$49	Billed at cost directly by SMG
	All Other Times	Minimum 2 hours @ \$49/hour	Minimum 2 hours billed directly by SMG

Moving Services	Schedule	Billable Amount
Moving for recycling and composting program	As scheduled by Physical Plant	No Charge
All other moving services	Monday-Friday 7:00am-3:30pm	Minimum 1 hour @ \$55/hour
	All other Times	Minimum 2 hours @ \$55/hour

Physical Plant Trades Services	Schedule	Billable Amount
Routine and COVID-related maintenance, operations, and repair work	Monday-Friday 7:00am-3:30pm	No Charge
Departmental requests, work on programmatic equipment, event staffing and other project related work	All times	\$65/hour
Nameplates – new requests & office moves	All Times	½ hour labor charge per nameplate

Billable Services:

Physical plant performs routine and general maintenance of campus buildings and grounds. Major Maintenance projects are funded separately, approved in advance, and based on priority. These projects are posted on our [web page](#).

At the customer’s request, Physical Plant will provide a written estimate, in advance, for all billable services. The customer may request competitive bids from outside contractors and may select who will complete their requested work. Projects performed by outside contractors will be billed directly to the department.

Some examples of billable services include:

- Adding, eliminating or relocating utilities or architectural components (i.e. walls, doors, heating, ventilation, appliances, etc.)
- Replacing finishes within a space that are not scheduled for replacement through routine service or Major Maintenance (i.e. painting, flooring, etc.)
- Installation of furniture, hanging of pictures and/or shelving, relocating fixtures or lab equipment, event set-up/tear-down, event coverage