

18 April 2014

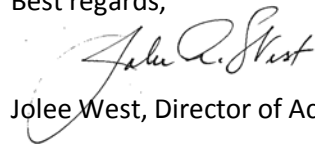
Notice of Special Events Support Fee Increases

I am writing to inform you, prior to next year's budget planning, that ITS will be raising Special Events Support fees 10% a year for the next three years. As you may know, the fees cover equipment rental and transportation, technical support, and media used in videography. However, you may not know that these fees are used to fund our considerable student workforce. The Special Events students are highly trained and have significant responsibilities for providing AV support to events on campus—without them, our 3-person full-time staff would not be able to support events at all, since they are also tasked with supporting the campus's 100+ classrooms and 7 computing labs.

ITS has not raised the fees in 13 years and the ever-increasing need for training has outpaced our ability to finance it. The current hourly technical support fee, established in 2001, is \$20. The 30% inflation increase since 2001 makes that \$20 equivalent to \$26.42 today. These increases were discussed with the Academic Technology Advisory Committee at today's spring meeting.

Note that all fees will be raised by 10%—the fees for the next three fiscal years are shown on the next page.

Best regards,



Jolee West, Director of Academic Computing and Digital Library Projects

Fees for the next 3 Fiscal Years with 10% increase per year.

Equipment	Current Rental Price (per day)	Current Per item Transportation Fee *	FY 2015		FY 2016		FY 2017	
			Rental Price (per day)	Per item Transportation Fee *	Rental Price (per day)	Per item Transportation Fee *	Rental Price (per day)	Per item Transportation Fee *
Projector	\$40.00	\$15.00	\$44.00	\$16.50	\$48.40	\$18.15	\$53.24	\$19.97
Screen	\$15.00	\$15.00	\$16.50	\$16.50	\$18.15	\$18.15	\$19.97	\$19.97
VHS Player	\$15.00	\$5.00	\$16.50	\$5.50	\$18.15	\$6.05	\$19.97	\$6.66
DVD Player	\$15.00	\$5.00	\$16.50	\$5.50	\$18.15	\$6.05	\$19.97	\$6.66
Computer (Mac Mini)	\$25.00	\$15.00	\$27.50	\$16.50	\$30.25	\$18.15	\$33.28	\$19.97
Laptop (PC or Mac)	\$25.00	\$15.00	\$27.50	\$16.50	\$30.25	\$18.15	\$33.28	\$19.97
Wired Microphone + cable	\$10.00	\$5.00	\$11.00	\$5.50	\$12.10	\$6.05	\$13.31	\$6.66
Wireless Microphone + cable	\$35.00	\$5.00	\$38.50	\$5.50	\$42.35	\$6.05	\$46.59	\$6.66
Medium Speaker Set (Carvin Stagemate S400)	\$45.00	\$20.00	\$49.50	\$22.00	\$54.45	\$24.20	\$59.90	\$26.62
Large Speaker Set (Carvin PM15) +Mixer/Amp (Carvin RX800)	\$75.00	\$25.00	\$82.50	\$27.50	\$90.75	\$30.25	\$99.83	\$33.28
Video Camera Crane	\$75.00	\$25.00	\$82.50	\$27.50	\$90.75	\$30.25	\$99.83	\$33.28
Monitors	\$15.00	\$5.00	\$16.50	\$5.50	\$18.15	\$6.05	\$19.97	\$6.66
Mic Stand	\$5.00	\$5.00	\$5.50	\$5.50	\$6.05	\$6.05	\$6.66	\$6.66
Transportation Flat Fee (3 items or more)		\$30.00		\$33.00		\$36.30		\$39.93
Technical Support Services	Per Hour Fee		Per Hour Fee		Per Hour Fee		Per Hour Fee	
Tech student support staff for internal customers	\$20.00		\$22.00		\$24.20		\$26.62	
Tech student support staff for external customers	\$35.00		\$38.50		\$42.35		\$46.59	
Set-up/Break-down fees	Per Event		Per Event		Per Event		Per Event	
For internal customers	\$20.00		\$22.00		\$24.20		\$26.62	
For external customers	\$35.00		\$38.50		\$42.35		\$46.59	
Recording and webcasting support services	Per Day Fee		Per Day Fee		Per Day Fee		Per Day Fee	
Audio Recording	\$60.00		\$66.00		\$72.60		\$79.86	
Videotaping	\$120.00		\$132.00		\$145.20		\$159.72	
Live Feed (room to room simulcast)	\$100.00		\$110.00		\$121.00		\$133.10	
Live Feed (room to room simulcast) plus recording	\$150.00		\$165.00		\$181.50		\$199.65	
Live Broadcast over the Web	\$150.00		\$165.00		\$181.50		\$199.65	
Media	Each		Each		Each		Each	
CD Copies, 1-4	\$5.00		\$5.50		\$6.05		\$6.66	
CD Copies, 5+	\$4.00		\$4.40		\$4.84		\$5.32	
DVD Copies, 1-2	\$12.00		\$13.20		\$14.52		\$15.97	
DVD Copies, 3-5	\$10.00		\$11.00		\$12.10		\$13.31	
DVD Copies, 6+	\$8.00		\$8.80		\$9.68		\$10.65	

* Transportation fees will be waived in cases where customers pick up and return the equipment themselves. In cases where the fee is not being waived, if there are 3 or more items being rented whose total transportation fees exceed the listed flat fee rate, the flat fee will be applied instead.