

Purchasing and Procurement News

We would like to let you know that the Purchasing Office is continuously working to support the Wesleyan community with negotiations and contracts as always. If anyone needs support in negotiating new contracts or renewals, please reach out to Olga Bookas at obookas@wesleyan.edu

Adorama now on OneSource

Great News! We have on-boarded **Adorama** into OneSource as our preferred vendor. Next time you place an order with Adorama, please contact Olga Bookas at obookas@wesleyan.edu as we are going to monitor the first couple of orders. Please forward this information to other staff who is buying from Adorama.

Adorama Business Solutions empowers educators to create rich and immersive learning experiences through leading-edge technology. Offering 250,000+ electronics products across professional photography and video, audio, lighting, drones, virtual reality, computing and more, Adorama Business Solutions provides the tools to bring curriculum to life and inspire the next generation of tech-savvy leaders. If you are interested, you can find more information about the benefits of working with Adorama Business Solution at [\[link\]](#).

Adina Furman is Wesleyan's Account Manager at Adorama and can be reached at 212.741.0401 x 2484 or via email at adinaf@adorama.com.

Vendor of the month: Global Industrial

The Purchasing Office would like to bring you attention to our preferred vendor **Global Industrial**. Please take a look at their catalog and place an order if you are interested in any products.

Global Industrial carries over 1,800,000 products on their website in the following categories: Material Handling, Storage & Shelving, Work Benches, Food Service, Medical Lab Equipment, Janitorial, Electrical, Led Lighting, Office Furniture, Maintenance, Plumbing, and Safety, HVAC, Hardware/Fasteners, and COVID Virus Protection.

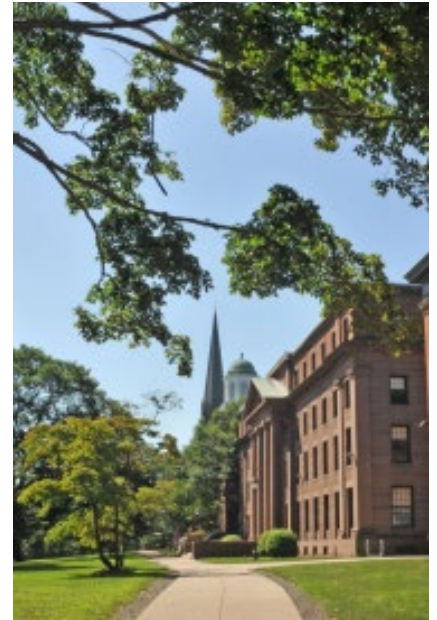
Joseph Potenza is Wesleyan's Account Manager at Global Industrial. Joseph can be reached at (516) 608-7692 or via email at jpotenza@globalindustrial.com

Amazon Returns Guide

If you need to return an Amazon order, please call an Amazon representative at 888.281.3847 and let them know you want to return the item. Following the call, you should receive a validation email and information on how to return your order. One option is to print the UPS label and return it via WesStation.

CTW OneSource Virtual Trainings Available

The Finance Office is currently offering virtual training sessions for CTW OneSource, our centralized eProcurement system by Unimarket. You can check out the available training date and times and register for a training session under Success at Wes available through your WesPortal or by emailing Olga at obookas@wesleyan.edu.



The Finance Office has authority for the Purchasing & Procurement functions for Wesleyan University. We are responsible for managing the procurement tools and processes on a University-wide basis, including negotiations, contracts and legal agreements associated with the acquisition of goods and services that support Wesleyan's educational, research and community support initiatives.

We encourage you to use the services provided to ensure that you are receiving the best products, services and prices.

Olga Bookas
Director of Purchasing

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