



Purchasing and Procurement News

The Purchasing Office remains dedicated to supporting the Wesleyan community through negotiations and contract management. If you need assistance, feel free to contact:

Olga Bookas: obookas@wesleyan.edu | (860) 685-2122
Catherine Kost: ckost@wesleyan.edu | (860) 685-2131

Workday

- All resources for Workday are located at [WesPortal/Workday](#).
- When purchasing copier paper, remember to use **Cost Center CC1360**.
- Please remember to receive your orders in Workday!
- New to Wesleyan? Need help? Stuck? Feel free to book a meeting with [Catherine Kost](#). Or sign up for a [OneSource class](#).

Year End is Around the Corner!

Do you have any Purchase Orders that need closing? Please submit an [AP ticket](#) with details. If you need any assistance, don't hesitate to reach out to us!

Springhill Suites in Cromwell

We are pleased to share information on our partnership with Springhill Suites in Cromwell! Located just 4.4 miles from campus.

They offer:

- Spacious all-suite accommodation
- Daily rate of **\$119** (excluding blackout dates)
- Free breakfast
- Much more! Check out the flyer on the next page

Making reservations is super easy! Just click below/share the link below:

[Book your corporate rate for Wesleyan University](#)



Sarah N. Haims
Corporate Sales Manager
TITAN HOTEL GROUP
(d) +1 860-775-2001
shaims@titanhotelgroup.com
[SpringHill Suites Hartford Cromwell](#)

MHEC Consortium

This month we're spotlighting MHEC - your partner for smarter procurement. MHEC helps you cut costs, streamline processes, and stay compliant through expertly managed contracts and a strong supplier network, so you can make confident purchasing decisions. Click [here](#) to learn more and sign up for free!



GREG BRANDON
Member Services Manager

gbrandon@mhec.net
413.992.2578
www.MHEC.net



The Finance Office has authority for the Purchasing & Procurement functions for Wesleyan University. We are responsible for managing the procurement tools and processes on a university-wide basis, including negotiations, contracts and legal agreements associated with the acquisition of goods and services that support Wesleyan's educational, research and community support initiatives.

Olga Bookas

Director of Purchasing
Phone: (860) 685-2122
obookas@wesleyan.edu

Catherine Kost

Assoc Director of Purchasing
Phone: (860) 685-2131
ckost@wesleyan.edu
Click [here](#) to book a meeting.

55 High Street
Middletown, CT 06459



Help our environment!
Buy green!

WESLEYAN UNIVERSITY

Special Discount Pricing

DAILY RATE OF \$119.00*

* Rate plus tax

SPRINGHILL SUITES HARTFORD CROMWELL

76 Berlin Rd, Cromwell, CT 06416

[BOOK NOW](#)

Enjoy **your stay!**

- SPACIOUS ALL-SUITE ACCOMMODATIONS W/ SEPARATE LIVING & SLEEPING AREAS
- COMPLIMENTARY HOT BREAKFAST EACH MORNING
- FREE HIGH-SPEED WI-FI
- FREE PARKING FOR SEDANS AND SUV'S
- ON-SITE FITNESS CENTER AND INDOOR POOL
- ON-SITE BAR
- 24/7 MARKET FOR SNACKS AND ESSENTIALS
- CONVENIENT ACCESS TO MAJOR HIGHWAYS AND LOCAL SERVICES
- C/O @ 11:00 AM, C/I @ 4:00 PM

*BLACK OUT DATES

MAY 21ST, 2026 – MAY 25TH; WESLEYAN GRADUATION
JUNE 22ND, 2026 – JUNE 29TH, 2026; PGA TRAVELERS CHAMPIONSHIP