

STUDENT PAYMENT VOUCHER ATTACHMENT

Must complete and attach to every voucher payable to a currently enrolled Wesleyan student as a Prize/Award, Stipend, or Trainee/Research Fellowship. See [Payments to Students Policy](#) for additional information.

STUDENT NAME _____ WesID _____

- PRIZE/AWARD (Account 88600)** A payment for recognition or achievement
(Check 1099 Box for US Student-Reportable, Check 1042 Box for Non-US Student-Requires Withholding and Reporting)

Provide the name or brief description of the Prize/Award:

- STIPEND (Accounts 88170-8817x, 88100, 83925, 83930, 84210, 84518, 84580-84589)**
A living allowance to help defray living and other costs. Stipends primarily benefit students to further their education. In no instance is a stipend a payment involving services relating to work.
Must attach the completed Student Payment Voucher Attachment Estimated Budget/Expense Worksheet.
(Uncheck 1099 Box for US Student-Not Reportable, Check 1042 Box for Non-US Student-Requires Withholding and Reporting)

- TRAINEE/RESEARCH FELLOWSHIP (Account 88400)** A payment to aid in the pursuit of study or research
(Uncheck 1099 Box for US Student-Not Reportable, Check 1042 Box for Non-US Student-Requires Withholding and Reporting)

Check the statements that apply below. If any statements are not true, you must submit as compensation via Payroll.

- Student is receiving payment to study.
- Student benefits from the work.
- Student is conducting independent research.
- Student directs the course of study.
- Student maintains patents or copyrights with respect to the work.
- Student is able to determine the subject matter of the research work.

Submitted by: _____

Employee Name

Date

Please Note: 1) Any payment for the benefit of a student and does not fit into an above category is Miscellaneous and requires a receipt and detailed explanation of the payment. 2) This form is NOT required for reimbursements paid to Wesleyan students who incurred a University expense and have a valid receipt.