

Payments to Individuals **

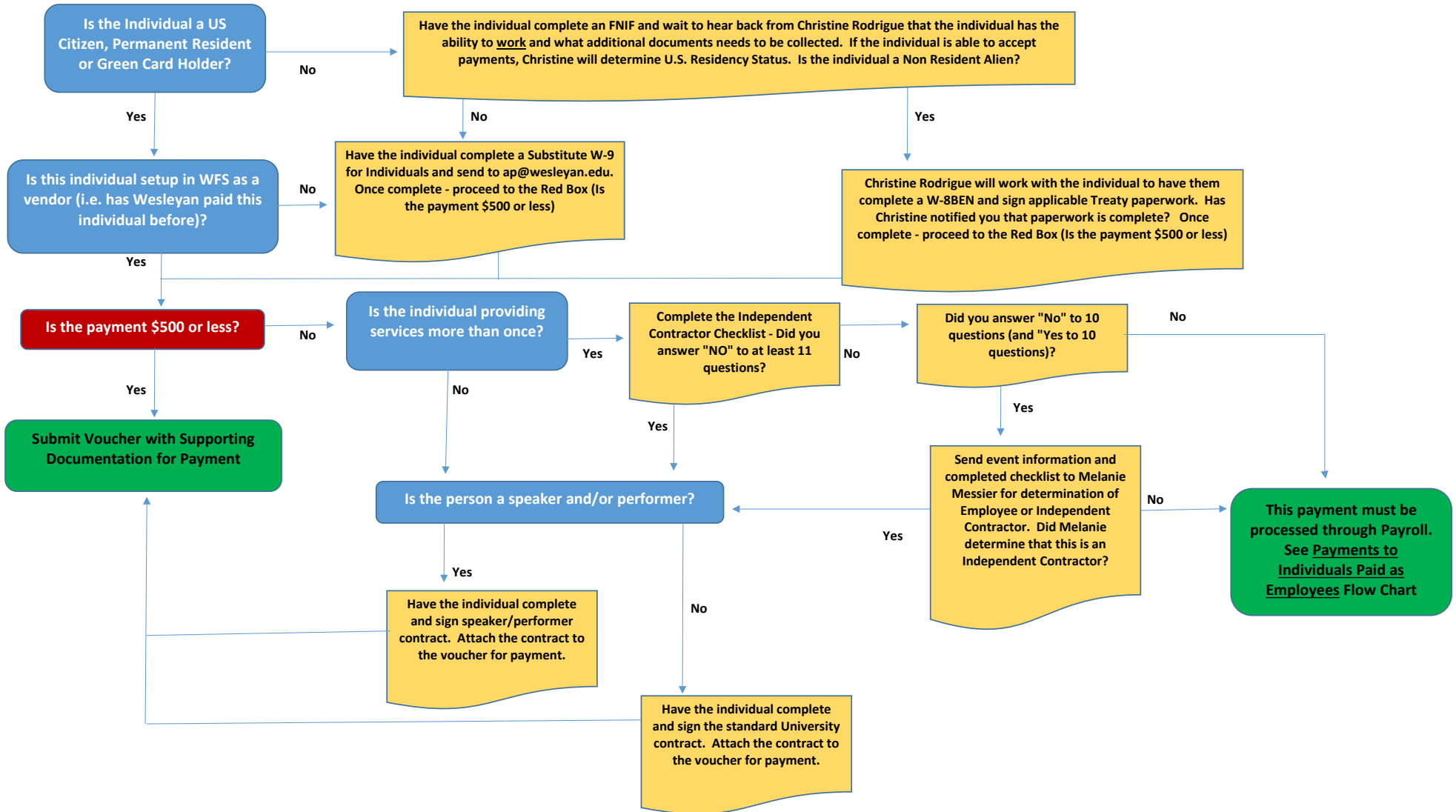
Review BEFORE services are provided ¹

Excludes Students, Employees and Reimbursements ²

Please contact Dave Winakor for any contract related questions.

Please contact Christine Rodrigue for any tax related questions.

START HERE



** Note, this flowchart should be applied to payments to Agents, Groups, and Athletic Officials.

1. Some immigration statuses prohibit an individual from accepting payment. It is important to make this determination PRIOR to the services being performed to eliminate an awkward situation of not being able to pay.

2. Reimbursements to foreign individuals apply to this flowchart.