



F-1/J-1 On-Campus Employer Letter
Supporting F-1 and J-1 Student Social Security Card Application

To: Social Security Administration Field Office
99 East Main Street, Suite 800
Middletown, CT 06457

I. STUDENT/SCHOLAR INFORMATION

This is evidence of on-campus employment for

F-1/J-1 Student Name (as appears on passport)

Nature of Student's job (e.g., wait staff, cashier, library aide, research assistant, asst. teaching, etc.)

Start Date

Estimated Number of Hours per Week
(F-1/J-1 students cannot work more than 20 hours per week)

II. EMPLOYER CONTACT INFORMATION

Department Name

Supervisor Name and Title

Supervisor Telephone Number

Supervisor Email Address

Supervisor Signature (Original)

Employer Identification Number (EIN) 06-0646959