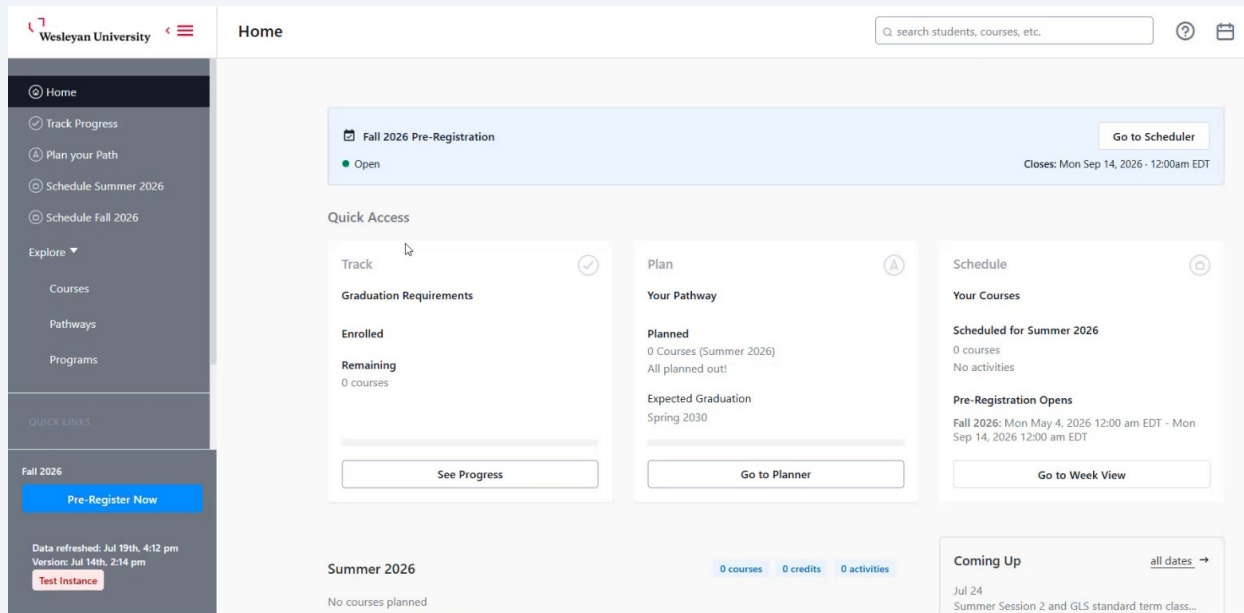


How to create a course plan & build a cart

Imported from video recording

1

Stellic has several options for adding courses. It is recommended that students use "Go to planner" to search for courses to add



The screenshot shows the Wesleyan University Stellic student portal. The top navigation bar includes the university logo, a hamburger menu, the word "Home", and a search bar. A left sidebar contains navigation links: Home, Track Progress, Plan your Path, Schedule Summer 2026, Schedule Fall 2026, Explore (with sub-links for Courses, Pathways, and Programs), and Quick Links. The main content area features a "Fall 2026 Pre-Registration" banner with a "Go to Scheduler" button. Below this is a "Quick Access" section with three cards: "Track" (with sub-sections for Graduation Requirements, Enrolled, and Remaining courses), "Plan" (with sub-sections for Your Pathway, Planned courses, and Expected Graduation), and "Schedule" (with sub-sections for Your Courses, Scheduled for Summer 2026, and Pre-Registration Opens). At the bottom, there is a "Summer 2026" section showing "0 courses", "0 credits", and "0 activities", and a "Coming Up" section for the date Jul 24.

2

Click the Go to Planner button. The planner allows you to manage your academic schedule and add courses to your cart for future semesters.

✓ Fall 2026 Pre-Registration

● Open

Go to Scheduler

Closes: Mon Sep 14, 2026 · 12:00am EDT

Quick Access

Track

Graduation Requirements

Enrolled

Remaining

0 courses

See Progress

Plan

Your Pathway

Planned

0 Courses (Summer 2026)

All planned out!

Expected Graduation

Spring 2030

Go to Planner

Schedule

Your Courses

Scheduled for Summer 2026

0 courses

No activities

Pre-Registration Opens

Fall 2026: Mon May 4, 2026 12:00 am EDT - Mon Sep 14, 2026 12:00 am EDT

Go to Week View

Summer 2026

0 courses 0 credits 0 activities

No courses planned

Coming Up

[all dates](#) →

Jul 24

Summer Session 2 and GLS standard term class...

3

Click the Add to Fall 2026 button. This opens a menu with options to add courses, requirements, search courses, or activities to your plan.

✓ Track Progress

Ⓐ Plan your Path

Ⓢ Schedule Summer 2026

Ⓢ Schedule Fall 2026

Explore ▾

Courses

Pathways

Programs

QUICK LINKS

Fall 2026

Pre-Register Now

Data refreshed: Jul 19th, 4:12 pm
Version: Jul 14th, 2:14 pm

Test Instance

2026 - 2027 ▾

0 Courses

0 Credits

[remove year](#)

Fall 2026

0 Credits

Pre-Registration

Add courses to your plan, navigate to schedule and register your courses before the deadline!

Pre-Register Now

+ Add to Fall 2026

[+ add additional semesters](#)

+ Spring 2027

2027 - 2028 ▾

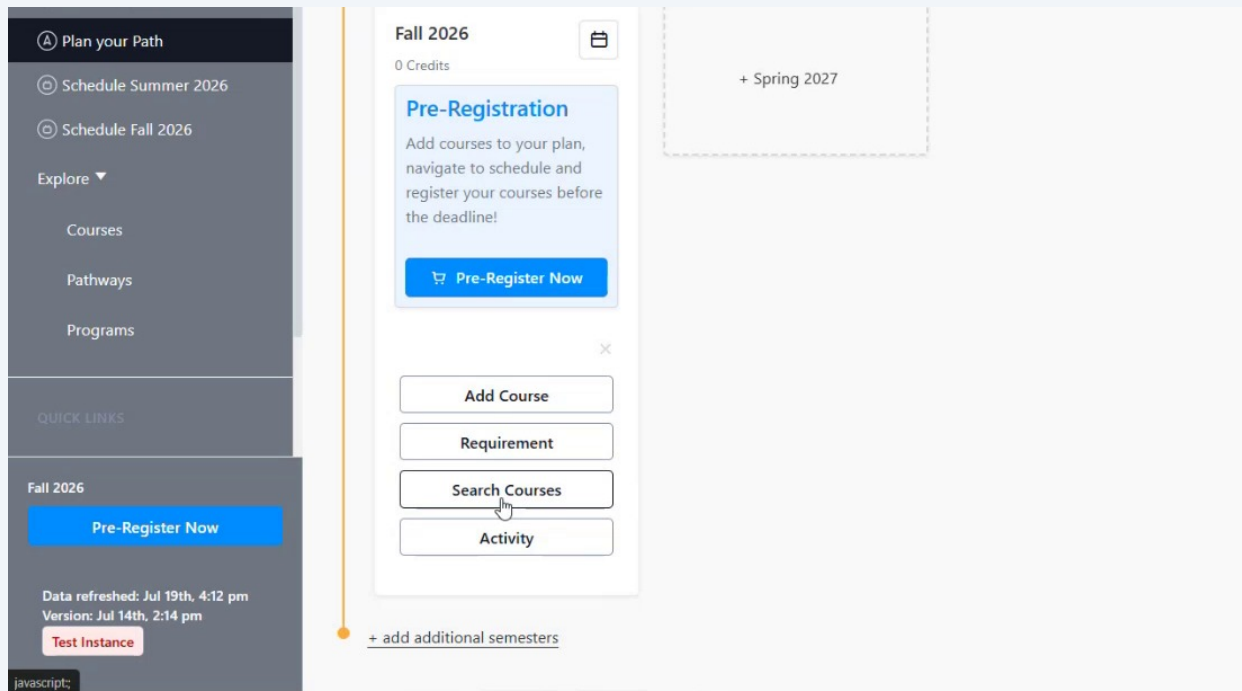
0 Courses

0 Credits

[remove year](#)

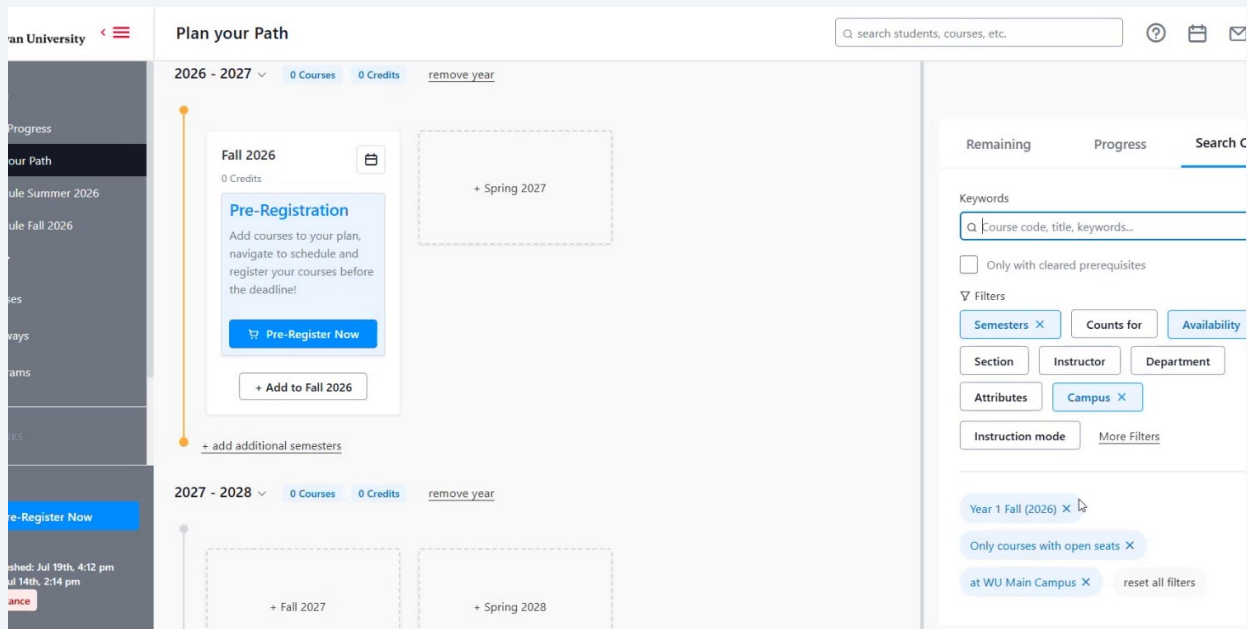
4

Click the Search Courses option. This opens the course search panel on the right side of the screen to browse the catalog.



5

Review the course search panel on the right side of the screen. You can filter courses by keywords, semesters, department, campus, and other criteria to find classes that fit your interests.



6

Click the Keywords search field. This allows searching for courses by title, code, or keywords.

The screenshot shows the 'Search Courses' tab selected. It features a search bar labeled 'Keywords' with a magnifying glass icon and placeholder text 'Course code, title, keywords...'. Below the search bar is a checkbox labeled 'Only with cleared prerequisites'. Under the 'Filters' section, there are several filter buttons: 'Semesters' (with an 'X' to remove), 'Counts for', 'Availability' (with an 'X'), 'Section', 'Instructor', 'Department', 'Attributes', 'Campus' (with an 'X'), 'Instruction mode', and a 'More Filters' link.

7

Click the course card. This opens the course details page to view more information like schedule, instructor, and description.

The screenshot shows the course details page. On the left, there are two dashed boxes labeled '+ Spring 2027' and '+ Spring 2028'. Below them is a 'remove year' link. On the right, there are filter buttons: 'Attributes', 'Campus' (with an 'X'), 'Instruction mode', and 'More Filters'. Below these are filter tags: 'query: "hist" X', 'Year 1 Fall (2026) X', 'Only courses with open seats X', and 'at WU Main Campus X', along with a 'reset all filters' button. The main content area shows '3 courses in Year 1 Fall (2026)'. The first course card is for HIST331, 'Pacific Ecologies', with '01 credits' and a green checkmark indicating 'Prerequisites cleared'. The second course card is partially visible, showing 'PHIL112'.

8

Review the course details, including attributes, instructors, description, and prerequisites. This section confirms if the course fulfills specific requirements, such as the History Major Requirement.

The screenshot shows the 'Plan your Path' interface. On the left, there are two semester planning sections: '2026 - 2027' and '2027 - 2028'. The '2026 - 2027' section shows a 'Pre-Registration' box for 'Fall 2026' with a 'Pre-Register Now' button and an 'Add to Fall 2026' button. The '2027 - 2028' section shows boxes for 'Fall 2027' and 'Spring 2028'. On the right, a sidebar displays details for the course 'Pacific Ecologies' (HIST331, 1 credit, Fall semester). The sidebar includes sections for 'Attributes (1)' (History Major Requirement), 'Instructors (1)' (Rachael Barlow, 1 semester), 'Description' (From the Whanganui River of the Whanganui Maori in Aotearoa (New Zealand) to Lilekian of the Chamoru people in Guahan (Guam), Pacific Indigenous peoples' conception of the environment challenges the Western dichotomy that separates humans from nature. Grounded in islands and flowing with oceanic currents, this upper-level seminar will engage with Indigenous and migrant histories of what constitute...), 'Prerequisites' (No known prerequisites), and 'Catalog Levels (1)' (Undergraduate).

9

Click the Add to Plan button. This adds the course to your plan for the selected term, but you still need to select a specific section.

The screenshot shows the 'Course Details' interface for 'Pacific Ecologies'. It includes a 'Campus' dropdown set to 'WU Main Campus' and a 'Semesters' dropdown set to 'Fall 2026'. A blue 'Add To Plan' button is highlighted with a mouse cursor. Below this, there is a 'Sections (1)' section with a 'Filters' button and a 'SEMINAR (1)' section. The seminar section shows a table with one entry: a seminar (Seminar 01) on MoWe 08:50 AM - 09:40 AM, taught by Rachael Barlow, with a credit value of 5. The bottom of the interface shows the 'Attributes (1)' section.

10

Review the section warning on the planned course. A warning indicates that a specific section has not been selected yet, which is required to designate the class time and location.

your Path

0 Courses 1 Credits

HIST331 added to Fall 2026

Pacific Ecologies

HIST331 1 credits Fall

Fall 2026

No Section Selected

You need to select a section before you can register for this class.

Campus

WU Main Campus

Credits Level

1 Undergraduate

Sections (1)

SEMINAR (1)

+ Seminar 01 MoWe 08:50 AM - 09:40 AM Rachael Barlow 5

11

Click the Add button (plus icon) next to the desired course section. Selecting a section designates the specific time and location for the class on your schedule.

You need to select a section before you can register for this class.

Campus

WU Main Campus

Credits Level

1 Undergraduate

Sections (1)

SEMINAR (1)

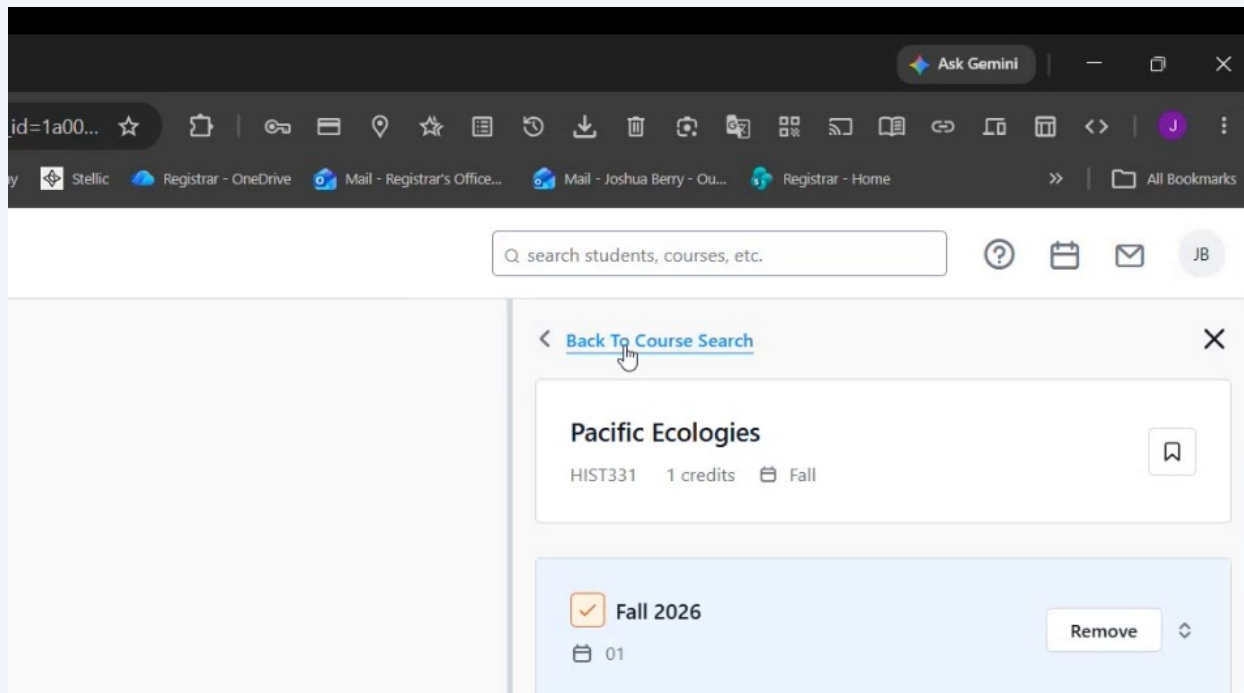
+ Seminar 01 MoWe 08:50 AM - 09:40 AM Rachael Barlow 5

Notes

Add note

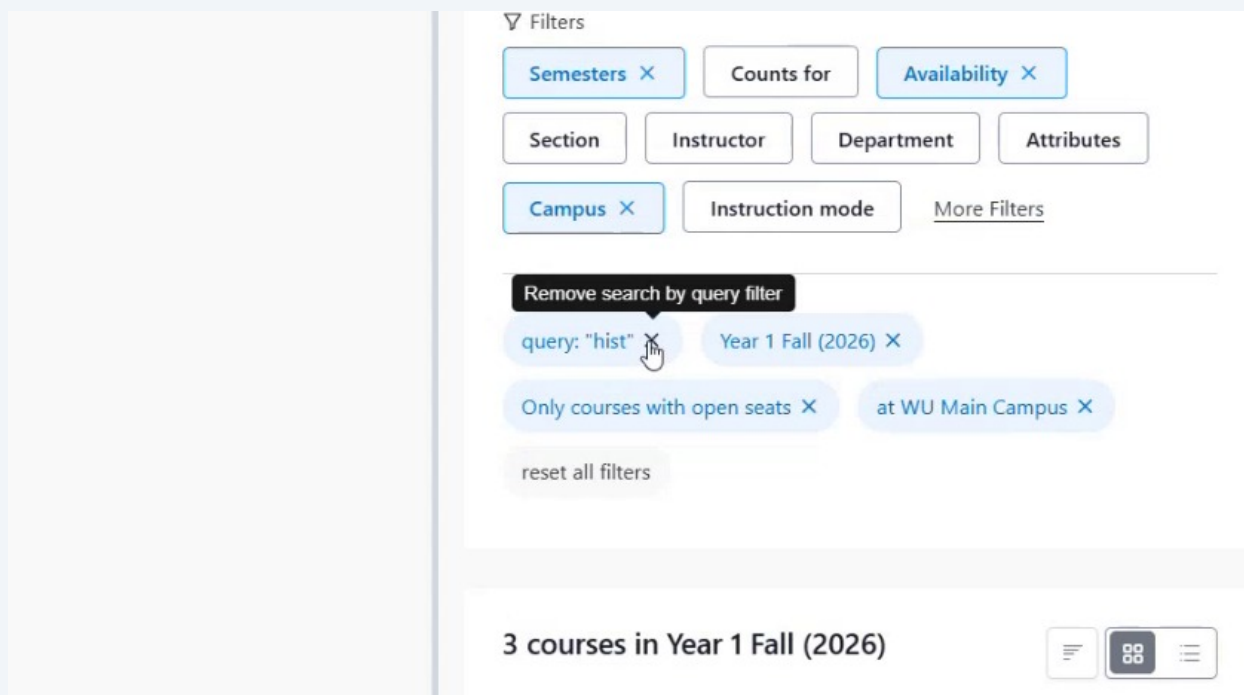
12

Click the Back to Course Search button. This returns you to the search results to find and add more courses.



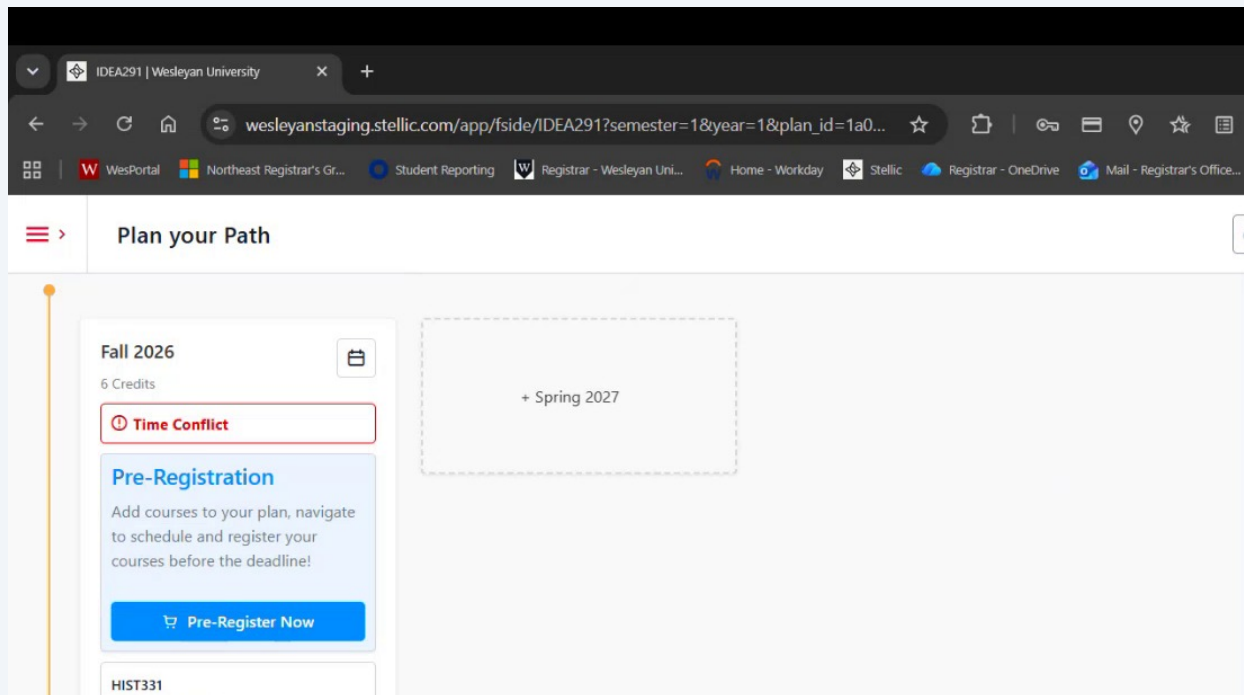
13

Click the 'x' to remove a filter tag. Clearing this filter expands your search results beyond history courses.



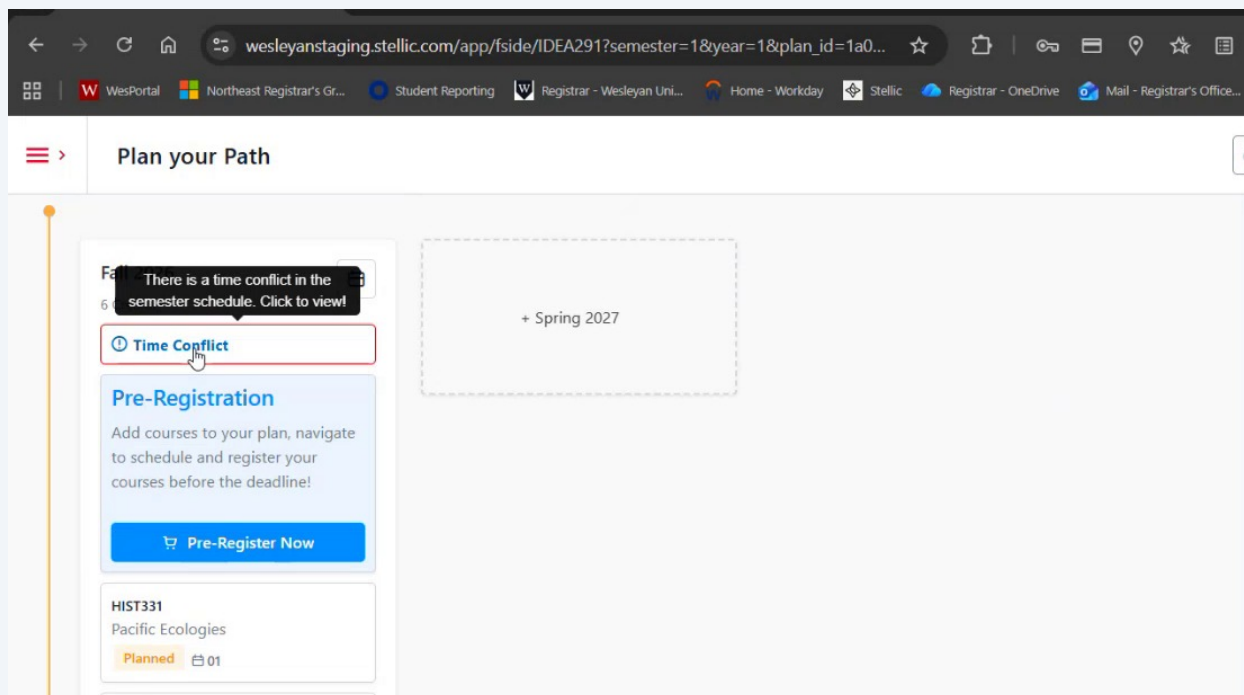
14

Click the View Calendar button in the Fall 2026 column. This allows you to visualize your planned weekly schedule and identify any overlapping class times.



15

Click the View Conflicts link. The Scheduler page opens to display your planned courses and highlight any overlapping schedules.



16

Review the planned courses on the Scheduler calendar. The system collects these planned courses and runs a registration process based on student rankings and eligibility during the planning period.

The screenshot shows the 'Scheduler' interface. On the left, under 'My Courses (6)', there is a list of planned courses: CEAS325 (Challenges to Democracy in East Asia), GOVT223 (Constructing and Deconstructing the Administrative State), IDEA291 (East Asian Archaeology), and ARHA219 (Economies of Ancient Port Cities: Trade, Mobility, and Identity). The main calendar view shows the week of September 7-11, 2026. Courses are scheduled as follows: CEAS325 on Wednesday 9-10 am; HIST331 (Pacific Ecologies) on Monday 9-10 am and Wednesday 9-10 am; IDEA291 on Monday 10-11 am and Wednesday 10-11 am; ARHA219 (Economies of Anc... Seminar01) on Monday 11-12 pm and Wednesday 11-12 pm; GOVT223 (Constructing and Deconstructing the Administrative State LEC01) on Tuesday 11-12 pm; and EDST253 (Educational Psychology) on Monday 3-4 pm, Wednesday 3-4 pm, and Friday 3-4 pm.

17

Scroll down the My Courses list on the left panel. This allows you to view all the courses you have planned or added to your schedule.

This screenshot shows the same Scheduler interface, but the 'My Courses' list on the left is scrolled down. Now, IDEA291 (East Asian Archaeology) and ARHA219 (Economies of Ancient Port Cities: Trade, Mobility, and Identity) are more prominent. The calendar view remains the same, showing the week of September 7-11, 2026, with the same course schedule as in the previous screenshot.



Stellic Allows Students to add schedule commitments to help organize their weekly schedule when planning. As an example, a weekly baseball practice is added to the sample student.

18

Click the Add Activity button (plus icon) next to My Activities. This opens a dialog where you can schedule non-course commitments like sports, work, or clubs.

19

Add your activity details including times and days of the week.

20

Scroll down to review the updated calendar. The newly added Baseball activity is now visible on Mondays from 12:00 PM to 5:00 PM.

The screenshot shows the 'Scheduler' interface. On the left, there's a sidebar with course listings: ARHA219 (Economics of Ancient Port Cities: Trade, Mobility, and Identity), EDST253 (Educational Psychology), and HIST331 (Pacific Ecologies). Below these is a 'My Activities (1)' section showing 'Baseball' on Monday, 12:00 PM - 05:00 PM. The main calendar view shows the week of September 7-11, 2026. The 'Baseball' activity is visible on Monday, September 7, from 12:00 PM to 5:00 PM. The calendar also shows 'EDST253 Educational Psychology' on Wednesday, Thursday, and Friday from 3:00 PM to 4:00 PM.

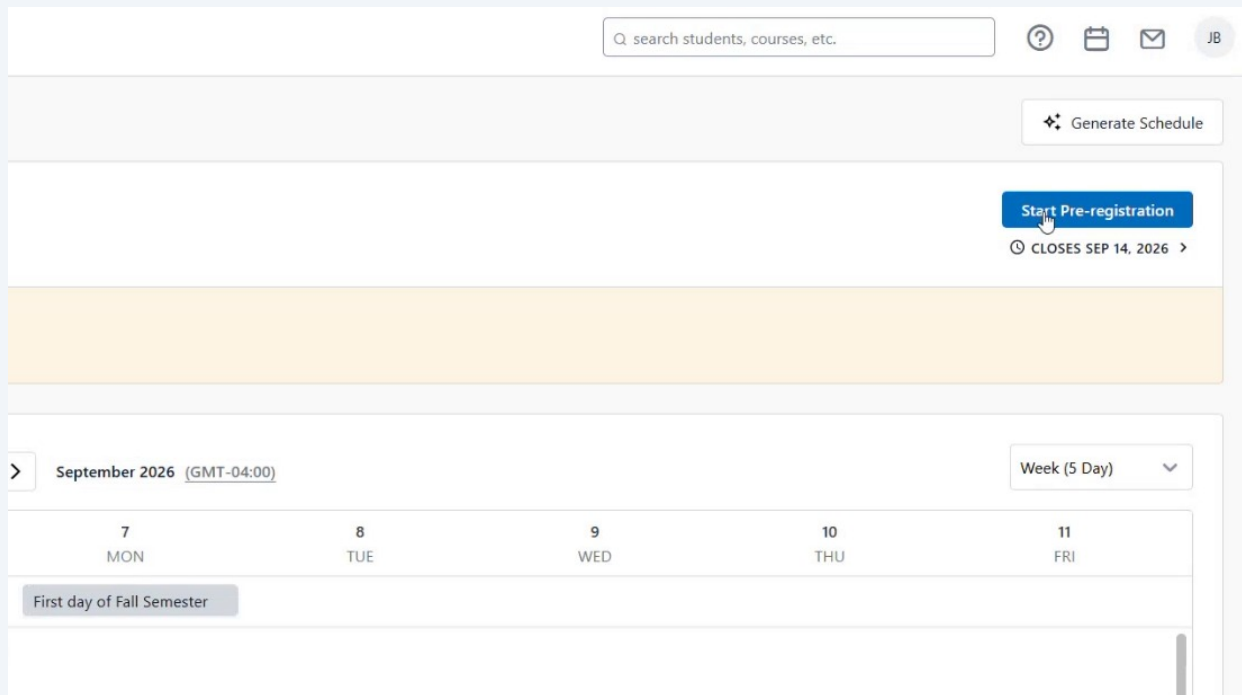
21

Click the back arrow button next to Scheduler. This returns you to the main Planner page where you can manage your course registrations.

The screenshot shows the 'Scheduler' interface. On the left, there's a sidebar with course listings: ARHA219 (Economics of Ancient Port Cities: Trade, Mobility, and Identity), EDST253 (Educational Psychology), and HIST331 (Pacific Ecologies). Below these is a 'My Activities (1)' section showing 'Baseball' on Monday, 12:00 PM - 05:00 PM. The main calendar view shows the week of September 7-9, 2026. The 'Baseball' activity is visible on Monday, September 7, from 12:00 PM to 5:00 PM. The calendar also shows 'EDST253 Educational Psychology' on Wednesday, Thursday, and Friday from 3:00 PM to 4:00 PM.

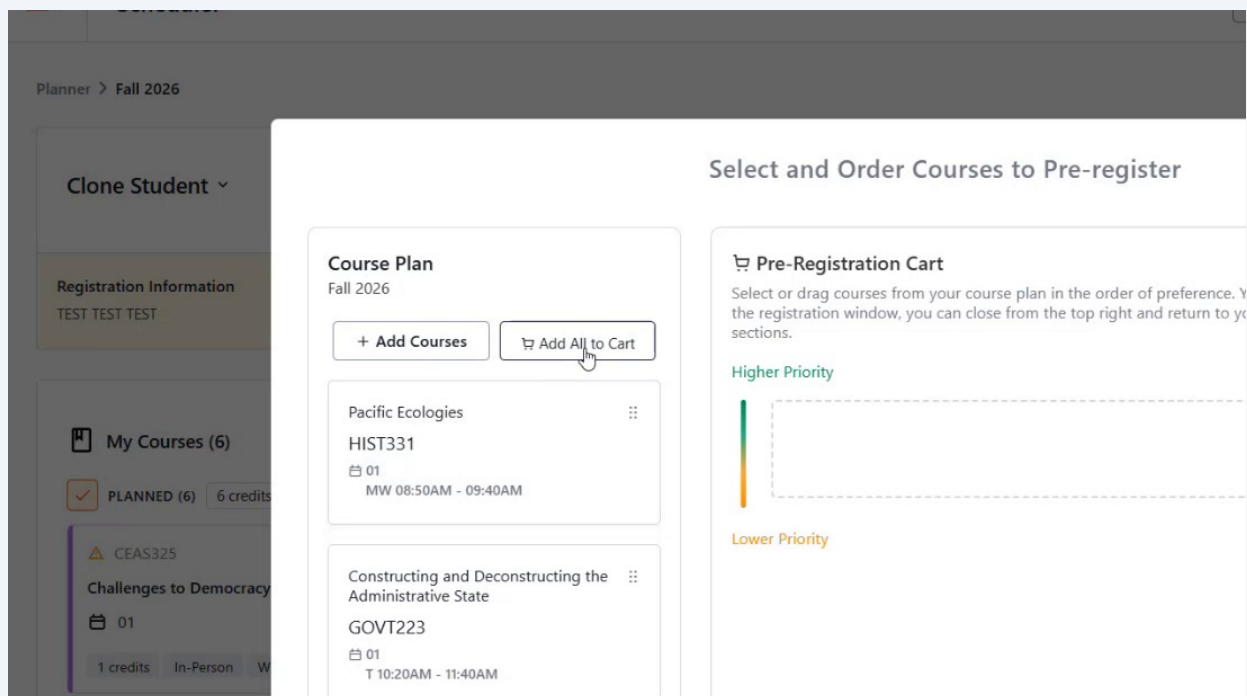
22

When you are happy with the options you have selected, move to pre-registration to rank them.



23

Click the Add All to Cart button. This moves all planned courses from your course plan into the pre-registration cart.





Assigning priority to each course selection that allows students to prioritize courses as well as schedule timing. When prioritizing courses, students may consider many factors, like class size, availability of alternatives, schedule impact, as well as interest when ranking courses. Students are allowed to rank 7 course sections.

24 Drag the highest priority course to the top of the ranked list.

Clone Student ▾

Registration Information
TEST TEST TEST

My Courses (6)
✓ PLANNED (6) 6 credits

CEAS325
Challenges to Democracy
01
1 credits In-Person W

GOVT223
Constructing and Decons
State

Course Plan
Fall 2026

+ Add Courses Add All to Cart

East Asian Archaeology
IDEA291
01 MW 09:50AM - 10:40AM

Select and Order Courses to Pre-register

🛒 Pre-Registration Cart
Select or drag courses from your course plan in the order of preference. Y
the registration window, you can close from the top right and return to yo
sections.

Higher Priority

1
GOVT223 Constructing and Deconstructing the Adm
01 T 10:20AM - 11:40AM 1 Credits 25/25
Availa
0 on v
Pre-R
Government Major Requirement

2
EDST253 Educational Psychology
01 MWF 02:50PM - 03:40PM 1 Credits 15/15
Availa
0 on v
Pre-R
Social & Behavioral Sciences

25 Drag additional courses into the desired ranking order.

Pre-Registration Cart

Select or drag courses from your course plan in the order of preference. You can return to this modal anytime during the registration window, you can close from the top right and return to your planner to add more courses and change sections.

Higher Priority

- IDEA291 East Asian Archaeology**
01 MW 09:50AM - 10:40AM 1 Credits 24/25 Seats Available
0 on waitlist Pre-Registered: 4
Anthropology Major Requirement
- HIST331 Pacific Ecologies**
01 MW 08:50AM - 09:40AM 1 Credits 5/25 Seats Available
0 on waitlist Pre-Registered: 4
History Major Requirement
- GOVT223 Constructing and Deconstructing the Administrative State**
01 T 10:20AM - 11:40AM 1 Credits 25/25 Seats Available
0 on waitlist

Lower Priority

Save and Submit Requests

26 Click the Save and Submit Requests button. This saves your course preferences and submits them for pre-registration.

Government major requirement

- ARHA219 Economies of Ancient Port Cities: Trade, Mobility, and Identity**
01 MW 10:20AM - 11:50AM 1 Credits 25/25 Seats Available
0 on waitlist Pre-Registered: 3
Archaeology Major Requirement
- CEAS325 Challenges to Democracy in East Asia**
01 W 08:20AM - 09:40AM 1 Credits 20/20 Seats Available
0 on waitlist Pre-Registered: 5
College of East Asian Studies Major Requirement

Lower Priority

Save and Submit Requests



Students will receive an email in their Wesleyan email account for each time a cart is submitted as confirmation. Once the registration scheduling process has run students will be informed of the classes that have been scheduled. Additional course registration opportunities that follow pre-registration: the direct registration window for 1st year and returning eligible students, as well as the Add/Drop period for all students.