

**WESLEYAN UNIVERSITY**  
**REGISTRAR'S OFFICE**  
237 High Street, Middletown, CT 06459  
Tel (860) 685-2810

**APPLICATION FOR REPLACEMENT DIPLOMA**

*Replacement diplomas reflect the current diploma format and display the current Wesleyan president's signature. Replacement diplomas also bear the words "Replacement Diploma" on the bottom of the diploma.*

- Step 1. Print form. Complete and sign it.  
Step 2. Verification of your signature by a Notary Public is required.  
Step 3. Please enclose photocopies of two (2) forms of ID from the following: passport; birth certificate; driver's license; social security card. If your name has been changed, you must enclose a copy of the legal name change document.  
Step 4. Please enclose a check made payable to Wesleyan University in the amount of \$50.00.  
Step 5. Please mail to the address above.

**I hereby certify that my original diploma was  lost  damaged  
OR  I have changed my name**

*NOTE: The original diploma must be returned to Wesleyan University with this application when requesting a replacement due to damage or a name change.*

**Name on original diploma:**

*First:* \_\_\_\_\_ *Middle:* \_\_\_\_\_ *Last:* \_\_\_\_\_

**Name changed to:**

*First:* \_\_\_\_\_ *Middle:* \_\_\_\_\_ *Last:* \_\_\_\_\_

*SS#:* \_\_\_\_\_ *WESID:* \_\_\_\_\_ *Date of Birth:* \_\_\_\_\_

*Degree awarded (required):* \_\_\_\_\_ *Date of award:* \_\_\_\_\_

*Honors awarded:* \_\_\_Yes \_\_\_No

**Mailing address:**

*Street:* \_\_\_\_\_

*City:* \_\_\_\_\_ *State:* \_\_\_\_\_ *Zip:* \_\_\_\_\_ *Country:* \_\_\_\_\_

*Email:* \_\_\_\_\_ *Telephone:* \_\_\_\_\_

*Your signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_

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**Subscribed and sworn by me this \_\_\_\_\_ day of \_\_\_\_\_**

*Notary's Signature:* \_\_\_\_\_ *Notary's Seal*

*In order to protect the integrity of the diploma process, we must request verification of your identity. This request cannot be processed without your signature and the signature of the Notary Public, as well as the appropriate forms of identification. Thank you.*