Dear Undergraduate Student,

Pre-registration for Spring 2022 is fast-approaching! Please mark your calendar with the dates and deadlines for pre-registration. Be sure to review the new Student User Guide to Pre-Registration, complete with screenshots.

Accessing Pre-Registration
Students access the Pre-Registration system by clicking on the “Pre-Registration” link in the Courses dropdown in WesPortal. More information is available on the Registrar’s pre-registration page. This link will not be available until pre-registration begins.

Course Registration Timeline
Pre-Registration: Planning Period
Tuesday, November 2, 8:30am ET – Monday, November 15, 5:00pm ET
• BA Undergraduate students enrolled in the current semester, and those students returning from leave, can participate in pre-registration.
• Students submit ranked requests for Spring 2022 using the pre-registration system.
• Students and their advisors discuss course selections and finalize plans electronically.
  o All plans MUST BE FINALIZED before the close of pre-reg planning.

Pre-Registration: Scheduling Period
Tuesday, November 16
• After scheduling runs, students can review their scheduled courses.
• Only students who had finalized plans will have schedules.

Pre-Registration: Adjustment Period
Wednesday, November 17, 8:00am ET – Tuesday, November 23, 5:00pm ET
• Undergraduates and graduate students can participate.
• Students will access the system, in a staggered order, based on the number of credits scheduled.
• During this period, students can adjust their schedules and submit ranked Drop/Add Enrollment Requests.
• Advisors approve changes electronically.

Drop/Add
Final Spring 2022 Drop/Add Dates will be updated on the Academic Calendar.
• All students enrolled in the Spring 2022 semester can participate.
• Students can submit enrollment requests, drop courses, and register for tutorial courses.
• Instructors and then advisors will approve enrollments.

Questions?
• Reach out directly to Karri Van Blarcom via email to kvanblarcom@wesleyan.edu.
• Peer Advisors can also assist you and can be reached via email to peeradvisors@wesleyan.edu.

Sincerely,
Karri Van Blarcom
Senior Associate Registrar

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