

Wesleyan University Student Accounts Office
237 High Street
Middletown, CT 06459
student-accounts@wesleyan.edu
Phone (860) 685-3080
Fax (860) 685-4669

Request for Credit Balance Withdrawal from Account

No "pending credit" on the account will be released. Credits created by the advance posting of the TMS monthly payment plan will not be refunded until the plan is paid in full for the semester. Payments to non U.S. citizens may be subject to NRS federal income tax withholding.
Processing of this request may take up to three weeks.

Amount \$ _____ Wes ID # _____ Class yr _____

Pay To (Payee): _____
(student or parent/guardian as listed in your student portfolio)

I (the student) have direct deposit set up at Wesleyan *(check box and leave address below blank)*
Note: If you state you have direct deposit but do not, payment will automatically be sent to your Wes PO Box

Address: *If there is no direct deposit or if the payee is not the student, specify payee's mailing address:*

Payee's Phone Number: _____

Reason: Overpayment On-Leave or Loan credit Other _____
(Check one) **Withdrawn**

Student Name _____

Signature _____

Date Signed _____

(For office use only)

Date Processed _____ Approver: _____

Approved Amount _____ V #: _____

Check Run Date _____ Payment Method: _____