Major Deferral Form

According to the “Academic Review and Promotion” section in the Academic Regulations in the Academic Catalog,
“To be promoted to junior standing, a student must have satisfactorily completed at least 14.00 credits and have been accepted into a department/program major.”

The deadline for major declaration is in mid-October for students who are second-semester sophomores in the fall semester and in early March for students who are second-semester sophomores in the spring semester. In compelling and exceptional situations, students may quest an exception to this policy by using this form.

For example, this form can be used by students who need to defer declaring a major because they are currently completing a major entry requirement. Students deferring major declaration will need to determine an advisor for the remainder of the semester and a back-up major. They will have an enrollment hold when they return for the first semester of their junior year and until they are accepted into the major.

Students who have not been admitted to a major by pre-registration in the first semester of their junior year will not be permitted to participate. If they fail to be admitted to a major by the end of that semester, they will be administratively withdrawn for the subsequent semester. If the first semester of the junior year is a spring semester, they also will not be allowed to participate in the housing lottery.

Name & Class Year: __________________________________________ WesId: ____
Phone: ___________________________ Email: ___________________________

Your Major (Please use the opposite side of form if more space is needed.)

1) My intended major is:

2) I will not declare my major by the deadline because:

3) In order to declare my major, I must successfully complete the following:

4) My plan and timeline for declaring a major is:

5) My back-up major is:
Your Advisor

1) My current advisor is:

2)  a. My current advisor has agreed to advise me through the rest of the semester: ___Yes ___No

   b. If no, my advisor will be:

3) I have discussed my major plan with the department chair or advisor of my intended major:
   ___Yes ___No

_________________________________________________________________

Date: _______

Signature of Current Advisor Department/Program

_________________________________________________________________

Date: _______

Signature of Chair or Advisor of Intended Major Department/Program

_________________________________________________________________

Date: _______

Signature of Class Dean

I understand that I must be accepted into my intended or back-up major by the end of the first semester of my junior year or I will be administratively withdrawn from the University for the next semester.

_________________________________________________________________

Date: _______

Signature of Student