WESLEYAN UNIVERSITY
OFFICES OF PHYSICAL PLANT & RESIDENTIAL LIFE

MURAL REQUEST FORM

***SMALL SCALE, DETAILED DRAFT OF MURAL MUST ACCOMPANY THIS FORM***

NAME/ADDRESS OF PERSON MAKING REQUEST: ____________________________________________

WES ID: __________ WESBOX: __________ PHONE: ________________________________

LOCATION OF MURAL (Please be specific in regards to location and size): ____________________________

*PROPOSED START DATE: __________ DURATION OF PROJECT: ________________

LIST ALL MATERIALS THAT WILL BE USED: _____________________________________________

________________________________

PLEASE READ THE FOLLOWING BEFORE SIGNING:

• I understand that I must stick to the proposed design and timeline.
• I understand that I am responsible for providing my own supplies and that I can only use water-based paints, no other materials can be used.
• I understand that I must leave a border on the top and bottom of the mural, no less than 1 foot, which cannot be painted, and that not more than 50% of wall space in a given corridor can be painted.
• I am responsible for ensuring that the area will be clean, and all materials will be removed when not working on the mural.
• I understand that I am financially responsible for any damages and or cleaning caused by the project.
• I will obey all fire code regulations as noted in the Terms and Conditions of Occupancy.
• I will ensure that all extra paint and paint cans are disposed of through the Office of Environmental Health and Safety.
• I will sign and date the mural.
• I understand that the mural must be completed by January 1st of the current academic year.
• I understand that the mural must include completion date, and may be removed by the University at any time.

STUDENT SIGNATURE: __________________________ DATE: __________

APPROVED BY:
**Area Coordinator: __________________________ DATE: __________

Director of Residential Life: __________________________ DATE: __________

Facilities Manager: __________________________ DATE: __________

*Please allow two weeks for the administrative approval process.
**The Residential Life staff member has determined that the majority (51% or greater) of the community approves of the proposed design for common wall space.

An approved copy of this proposal should be given to the student responsible for the mural. The original will remain with the Facilities Manager.